

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

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February 15, 2023

The Board of Barton County Commissioners convened this 15th day of February 2023, at the Barton County Courthouse.

Members present:

Duane Reif, Commissioner, 1st District
Barb Esfeld, Commissioner, 2nd District, (*Chairman Pro-Tem*)
Shawn Hutchinson, Commissioner, 3rd District, Chairman
Tricia Schlessiger, Commissioner, 4th District
Donna Zimmerman, Commissioner, 5th District
Bev Schmeidler, County Clerk
Matt Patzner, Director of Operations
Patrick Hoffman, County Counselor

I. OPENING BUSINESS:

Commissioner Hutchinson called the meeting to order at 9:00 A.M.

Commissioner Schlessiger moved to approve the agenda.
Commissioner Esfeld seconded the motion.
All voted aye. Motion passed.

Commissioner Zimmerman moved to approve the minutes of the February 8, 2023, Regular Meeting.
Commissioner Reif seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS: 13th Month – Third Run:

-An Accounts Payable Register for the 13th Month, 2022, will be submitted to the Commission.
Thirteenth month expenditures include any unpaid bills for a product, service or utility that was received in 2022.

Commissioner Esfeld moved to approve the 13th appropriations – Third Run for 2022 and authorize the Chairman to sign on behalf of the Commission.
Commissioner Zimmerman seconded the motion.
All voted aye. Motion passed.

III. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of February 1, 2023, and ending February 15, 2023.

Commissioner Reif moved to approve the appropriations for the period of February 1, 2023, to February 15, 2023. Authorize the Chairman to sign on behalf of the Commission.
Commissioner Esfeld seconded the motion.
All voted aye. Motion passed.

IV. OLD BUSINESS:

There was no Old Business.

V. NEW BUSINESS:

A. INVENTORY OF COUNTY PROPERTY:

Bev Schmeidler, County Clerk; Chris Saenz, Equipment Technician; and Dereck Hollingshead, Information Technology Director, will provide details. Per KSA 19-2687, each County officer and head of

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Department shall make an inventory of the personal property owned by the County and located in such office or department. The inventory, which shall be taken during the month of December of each year, shall be filed with the County Clerk on or before December 31 of each year. The inventory shall not include books, records, files, stationery, writing materials and blank legal papers. The information will be presented to the Commission during February of each year. Per Resolution 2005-22, the mandated duties have been assigned to the Information Technology Department.

Dereck Hollingshead, Information Technology Director, said this was a joint effort between the County Clerk's Office and IT Department. Chris Saenz does the majority of the work. He sends the inventory lists to Department Heads in October for them to review. A lot of them make any updates in the program or they send it to Saenz to update. The listing had been reviewed and electronic copies provided to the commissioners.

Commissioner Zimmerman moved to accept the 2022 Inventory Listing.
Commissioner Schlessiger seconded the motion.
All voted aye. Motion passed.

Commissioner Esfeld said it was a lot of work and very important, they did a good job.

Commissioner Zimmerman said from her years in the Clerk's Office working with Saenz, she knew how much work went into it.

Commissioner Hutchinson asked Saenz how often he found things missing. Saenz said it had never happened.

ROAD AND BRIDGE: 2023 Cold Mix Asphalt Contract:

-Darren Williams, County Works Director, will provide details. The Road and Bridge Department accepted bids until 2:00 p.m., February 7, 2023, for the 2023 Cold Mix Asphalt Contract. The bid specified mixing approximately 25,000 tons of cold mix asphalt material, with the County furnishing all aggregate and asphalt oil. Using the County specifications, the contractor will be required to mix asphalt at the county pit on South Washington, Great Bend. Venture Corporation provided the only bid at \$8.90 per ton. Funding was included in the 2023 Budget for this anticipated expense.

Darren Williams, County Works Director, presented details and said only one bid was received from Venture Corporation at \$8.90 per ton.

Commissioner Hutchinson asked how much it was last year. Williams said it was \$8.15 per ton last year, up \$0.75 per ton this year.

Commissioner Schlessiger moved to approve the 2023 Cold Mix Asphalt Contract for up to 25,000 tons of cold mix asphalt material from Venture Corporation at a cost of \$8.90 per ton. Cost to be paid from the Road and Bridge Fund, Contract Construction Line, 002-92-6250. Authorize the Commission Chairman to sign the Notice of Award and the Agreement.

Commissioner Zimmerman seconded the motion.
All voted aye. Motion passed.

C. REQUEST FOR PROPOSAL: 2023 Highway Striping Project:

-Barry McManaman, County Engineer, will provide details. Barton County accepted proposals for the 2023 Highway Striping Project until 2:00 p.m., February 7, 2023. Work includes centerline and edge line striping on approximately 98 miles of County roadway. Straight-Line Striping, Inc. submitted unit prices for the estimated quantity of both white and yellow paint, as well as the glass beads that provide activity to the striping. The actual quantities of each material used by the contractor will be paid for at the unit prices submitted. There were no other bidders.

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Barry McManaman, County Engineer, said the Road & Bridge Department would be overlaying and chip sealing in the northeast quadrant of the county this year. Following that work, the centerline and edge line must be striped. Only one bid was received from Straight-Line Striping out of Grand Island, Nebraska. The bid amount was \$131,854.20. Straight-Line was the same contractor that had done the striping for a number of years. He and Williams felt this was a good bid and they have always done a good job. They will be striping about 98 miles of road this year. The white edge lines add up to just over one million lineal feet with the yellow centerline being just shy of a half million lineal feet.

Commissioner Reif asked McManaman about the area to be striped. McManaman said everything north of K-4 highway, Susank Road and everything east of there.

McManaman said he did send the bidding information to two contractors he was familiar with having done KDOT work over the years, neither chose to submit a bid.

Commissioner Reif moved to award the contract for the 2023 Highway Striping Project to Straight-Line Striping, Inc. for the bid price of \$131,854.20. Bid cost to be paid from the Road and Bridge Fund, Contract Construction Line, 002-92-6250. In addition, authorize the Commission Chairman to sign the Notice of Award and the Project Agreement.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

D. KANSAS NATURAL RESOURCE COALITION: 2023 Membership:

-Matt Patzner, County Administrator, will present details. The Kansas Natural Resource Coalition (KNRC) serves as a conduit between local, state and federal governments to promote balanced, necessary and effective administrative policymaking initiatives that materially affect the natural or human systems governed by individual member counties. The Commission has been asked to approve membership for 2023.

Matt Patzner, County Administrator, said KNRC was an association for counties to maintain collective and participatory involvement in administrative government on behalf of its citizenry. The coalition served as a conduit between local, state and federal governments to promote balanced, necessary and effective administrative policymaking through the mechanism of government to government coordination. Their mission was to monitor, analyze, understand, communicate and participate in those initiatives that materially effect natural human systems governed by individual member counties. Further, KNRC members have joined together for collective Coordination on natural-resource and environmental policy initiatives, as well as to respond to Federal governmental actions. Each KNRC county has adopted by Resolution a Natural Resource Land Use Plan codifying its authority to expect Coordination with Federal governmental agencies – either independently or as part of the Coalition. The membership cost remained unchanged from 2022 at \$5,000.00. Asked the commission to consider continuing the KNRC membership.

Commissioner Zimmerman said she had had some reservations but now knowing that they were focusing on things like the lesser prairie chicken and 30 by 30, issues really important to our community, she would like to continue the membership for another year.

Commissioner Esfeld said after attending their meeting, she felt they were the only direct link to the federal government. She wanted to continue another year also.

Commissioner Reif said what he was most concerned about was the 30 by 30. We need to protect our Grandland.

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Commissioner Esfeld moved to approve the 2023 membership to the Kansas Natural Resource Coalition. The \$5,000.00 payment is to be made from the Courthouse General Account of the General Fund, Dues, Memberships, and Subscriptions Line, 001-18-5455. Commissioner Schlessiger seconded the motion. All voted aye. Motion passed.

No Executive Session Held

E. EXECUTIVE SESSION:

-Chairman Hutchinson will present. Any Commissioner may make a motion for the board to recess to executive session at this time as allowed by K.S.A. 75-4319. Any motion must contain the justification for the executive session, the subject matter to be discussed, any individuals in addition to the board who will attend the executive session and the time at which the regular session shall resume.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

VII. OTHER BUSINESS:

There was no other business.

VIII. ADJOURN.

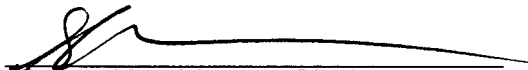
Commissioner Zimmerman moved to adjourn at 9:17 A.M.

Commissioner Schlessiger seconded the motion.

All voted aye. Motion passed.

ATTEST:


Bev Schmeidler
Barton County Clerk


Shawn Hutchinson, Chairman

EXECUTIVE SESSION:

Notes from County Administrator, County Clerk not present.

Barb Esfeld moves that the commission go into executive session for 30 minutes. The topic to be discussed will be non-elected personnel with all the people in the room, (all five Commissioners, the County Counselor, County Administrator, and the Sheriff).

Tricia Schlessiger seconds.

All in favor aye from all.

Donna Zimmerman makes motion to come out of executive session with no action taken.

Tricia Schlessiger seconds.

All in favor aye from all.

Donna Zimmerman moved that the Commission go into Executive Session for a period of 30 minutes. The subject to be discussed will be consultation with the County Counselor to discuss a matter related to non-elected personnel. The reason this needs to be discussed in Executive Session is to provide information on a matter on which legal advice is being sought. The Board of County Commissioners, the County Administrator, the Sheriff, the Community Corrections Director, the County Attorney and the

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County Counselor are to be included in said meeting. The Open Meeting will resume at 11:40 a.m. in this room.

Tricia Schlessiger seconds.
All in favor aye from all.

Donna Zimmerman makes motion to come out of executive session with no action taken.
Tricia Schlessiger seconds.
Aye from all.

Donna Zimmerman moves to return to executive session with the same people for a period of 30 minutes.
Tricia Schlessiger seconds.
All in favor aye from all.

Tricia Schlessiger makes motion to come out of executive session with no action taken.
Donna Zimmerman seconds.

All in favor aye from all.