

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/2Qu0zXd>

September 7, 2021

The Board of Barton County Commissioners convened this 7th day of September 2021, at the Barton County Courthouse.

*Members present:*

Kirby Krier, Commissioner, 1st District  
Barb Esfeld, Commissioner, 2nd District  
Shawn Hutchinson, Commissioner, 3<sup>rd</sup> District (*Chairman Pro-Tem*)  
James R. Daily, Commissioner, 4th District, Chairman  
Jennifer Schartz, Commissioner, 5th District  
Donna Zimmerman, County Clerk  
Phil Hathcock, County Administrator  
Patrick Hoffman, County Counselor

## **I. OPENING BUSINESS:**

Commissioner Daily called the meeting to order at 9:00 A.M.

Commissioner Krier moved to approve the agenda.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the August 16, 2021, the August 23, 2021, and the August 30, 2021, Regular Meetings.  
Commissioner Hutchinson seconded the motion.  
All voted aye. Motion passed.

## **II. OLD BUSINESS:**

There was no old business.

## **III. NEW BUSINESS:**

### **A. COMMISSION: Barton County Façade Improvement Grant:**

-The Façade Improvement Grant program has \$300,000.00 in available funding. The Commissioners will review multiple applications to determine award amounts up to 75% of eligible project costs, with a maximum award of \$20,000.00. Awards will be given based on the project's size and visual impact. The program prioritizes retailers and restaurants and project applications that commit more than the minimum required match amount.

Sue Cooper, Grant Coordinator, said there are four projects for review and noted all applicants are entrepreneurs and small business owners in Barton County.

Chelsea Morris said she purchased the building across the street from the courthouse in 2016. Morris said she has been working with an architect for the last year trying to develop a plan to redo the front façade and noted the building is listed on the Historic Register and must meet standards. Morris said she obtained quotes from both local glass companies and is working to get builders plans from their architect. Will then get an official contractor quote once they receive the plans.

Commissioner Schartz asked if Morris requested to be on the Historic Register. Morris said she worked with Karen Neuforth to get on the list. Schartz said the county had a historic stone bridge a few years ago and worked to get off the list. Morris said she does not believe she can get off the list now. Said it is hard to get funding as most of the funding goes to non-profits. Morris said she is working to keep the historical value as it is the first stone mason building built in Barton County. Commissioner Daily asked if all the old red brick is still in place. Morris said it is made of sandstone covered in red and blonde brick.

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Commissioner Hutchinson asked if she received the full \$20,000, would it be enough. Morris said she is looking to foot the bill for a much larger portion of the building and said they do not encourage replacing windows, because they never match historically. The windows on the south side and upstairs will not be replaced, but they will replace the front lower entrance and install transom glass above. Commissioner Daily said the second story windows were rounded off originally and asked if they had to go back to rounded tops. Morris said she does not since they were replaced in the 1920s. Commissioner Hutchinson asked if she could place an awning. Morris said she cannot since there was not an awning originally.

Commissioner Krier asked if they would be using local contractors. Morris said she will try to, depending on their availability, but if they were booked, she would have to find someone else.

Commissioner Hutchinson moved to approve the Façade Improvement Grant for Chelsea Properties LLC for an award amount of \$20,000 and direct the Finance Officer to encumber the award amount from the Capital Improvement Fund, Building and Fixed Equipment - General Line Item, 071-00-6305.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

Sue Cooper said Jason Wondra submitted the Jimlo Glass application and could not be available. Cooper said there are multiple contractors for the project with one being Brentwood Builders. Andy Mingenback, Brentwood Builders, said their plan is to install an all-glass overhead door, limestone, replace sidewalks, some metal work, and an awning. Commissioner Daily asked if the concrete work has been done already. Mingenback said they did the concrete work last week. Commissioner Krier asked for the cost of the stone and awning. Mingenback said about \$12,000 including the sidewalk. Commissioner Daily asked if the garage door will be all glass. Mingenback said yes, other than the very bottom and said it will match the storefront and walk in door. Commissioner Hutchinson asked what are the remaining costs. Sue Cooper said \$32,641 with a total project cost of \$66,000. Mingenback said the concrete was approximately \$6,000. Commissioner Schartz said her hesitation was that the work had already been started, but the improvements would be great for the core district. A fair amount would be 75% of what was left or \$15,825. Commissioner Schartz said she hates to move a deadline to simply accommodate one business owner.

Commissioner Hutchinson moved to approve the Façade Improvement Grant for Jimlo Glass Center, Inc. for an amount of \$15,825 and direct the Finance Officer to encumber this award amount from the Capital Improvement Fund, Building and Fixed Equipment - General Line, 071-00-6305.

Commissioner Hutchinson said he would also like to say thank you Andy and Jimlo because that exemplifies exactly what we're hoping to see out of this project. Even though it was prior to its inception, a lot of it, but it's exactly what we're hoping to see.

Commissioner Daily said to be clear this is for work that is yet to be done, not for what has been done. Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

Jason Mayers, Mayers Properties LLC, said he has owned this building for quite a few years and started his rental property business from this building years ago. Bling Glamour has rented the building since May 2017 but will not be cost sharing on this project. Mayers said he wants to be able to keep retail clothing here in Great Bend.

Rick Davis, Mpire Companies, said Nicole Campos is the owner of Bling Glamour. Davis said they have wanted to put new windows in the building for quite a while. The windows are old single pane windows where dirt and bugs crawl through. Davis said they got a new sign last year and said the front door will be replaced. Commissioner Daily asked if the framework will be changed. Davis said all the aluminum will be replaced. Commissioner Hutchinson asked if the painted brick will be changed. Davis said no. Commissioner Hutchinson asked if the awning will be painted, Davis said they might paint it. They will be

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getting a new highly efficient roof and a new metal cap and adding six inches of insulation. Davis said the current colors are the Bling color scheme and noted they have 21 stores in Kansas and cater to women. Davis said the underneath soffit will all be replaced, and new lighting will be installed. Commissioner Schartz said they didn't really plan for this grant to be for signage and glass but might have to adjust. Commissioner Krier said they had discussed limiting glass to 75% of the project. Commissioner Schartz said she doesn't have a problem with glass if that was what was needed. Commissioner Hutchinson said since the awning and brick are painted, would prefer that was done first if it were needed. Davis said he was not opposed to painting the awning if necessary and said Bling is extremely excited about new glass.

Commissioner Esfeld moved to approve the Façade Improvement Grant for Mayers Properties, LLC for an award of \$20,000 and direct the Finance Officer to encumber this award amount from the Capital Improvement Fund, Building and Fixed Equipment - General Line, 071-00-6305.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

Andy Mingenback said the next project is located at the corner of Forest and Williams. Needs a new store front, windows and brick tuck pointing. Mingenback said they have engaged DMA Architects out of Salina. The lower level could be a meeting space, possibly a cantina with a park next door. Looking to install public restrooms and a small bandshell. The public restrooms would help with the Consumption District as there currently are not any. Commissioner Hutchinson asked how long the mural will last. Mingenback said the artist told him approximately 20 years. Commissioner Hutchinson said the windows alone is a dramatic improvement on this particular building. Commissioner Daily asked if the doors and windows would be blue as in the architects rendering. Mingenback said they gave some ideas to a graphic designer and that was what they presented. The Historical Society is looking for photos from the past. Mingenback said they are planning to spend hundreds of thousands of dollars on the improvements and said the City of Concordia has a jumbotron and splash pad. Mingenback said when K-State plays an away football game, people gather in downtown Concordia for the game and to tailgate and said they thought it would be a cool thing to do here too.

Commissioner Krier moved to approve the Façade Improvement Grant for Andrew D. Mingenback for an award of all the money he needs, \$20,000 and direct the Finance Officer to encumber this award amount from the Capital Improvement Fund, Building and Fixed Equipment - General Line, 071-00-6305.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

Commissioner Hutchinson asked if Mingenback knew of any applications from Hoisington. Mingenback said he was working with Scott Christians on an application for a chiropractic office. Commissioner Krier said he thought Cates was going to apply also. Commissioner Hutchinson said when the contractors are doing their own work on their own properties, he would also like to see a third-party bid, however, Mingenback's project far exceeds the amount requested so would not ask for a third-party bid. Commissioner Schartz said they should not stop people from submitting applications for a second or third property bid. Mingenback said they are looking to improve the wall near the parking lot on the north side of Dr. Beugelsdijk's office, but it's not front facing. They are looking at repairing the wall and creating a blank canvas for another mural. Commissioner Esfeld said these projects will come back to the county in valuation and taxes.

Cooper said there are fifteen applications so far. Twelve are from Great Bend, one from Hoisington and two from Ellinwood.

## **B. JUVENILE SERVICES: Fiscal Year 2022 Carry-Over Budget:**

-Juvenile Services seeks approval of the Fiscal Year 2022 Carry-Over Budget. This includes \$55,279.36 from Core programming and \$14,751.00 from Immediate Intervention for a total of \$70,030.36. If approved, monies from the Core Programming will be used to fund contractual services (on call /

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transporters), training for additional Evidence Based curriculum, supplies and equipment to include required computers upgrades and vehicle replacement. Per the Kansas Department of Corrections (KDOC), Immediate Intervention funds can only be used for evidence-based curriculum, incentives, or referrals to outside services for youth.

Marissa Woodmansee, Juvenile Services Director, said this budget covers Intake & Assessment, Intensive Probation and Case Management. Woodmansee said Intermediate Intervention is funded with Diversion Funds. Reimbursement funds include client fees for electronic monitoring, cognitive program fees and reimbursements for UAs. Woodmansee said the total carry-over for the State Block Grant is \$55,279.36 and helps to fill some of the gaps in funding. The Intermediate Intervention carry-over is \$14,751 and noted that program must go back to youth driven funds or anything youth related.

Commissioner Krier moved to approve the Fiscal Year 2022 Carry-Over Budget in the amount of \$70,030.36. Direct Ms. Woodmansee to submit the required forms to the Kansas Department of Corrections-Juvenile Services.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

## **C. CENTRAL KANSAS COMMUNITY CORRECTIONS: Fiscal Year 2022 Carry-Over Reimbursement Plan Budget:**

-The Kansas Department of Corrections (KDOC) requires a budget submission of local program funding collected by Community Corrections agencies from program fees and reimbursements. These budgets require the review and approval of the Barton County Commissioners, as the Administrative County for the District to which the plan pertains.

Amy Boxberger, CKCC Director, said their funding comes from the state and is funneled through the county and said they are Barton County employees. Boxberger said last year their carry-over budget was \$61,479.60. They expended \$33,000 and collected \$26,525.52. Boxberger said they are starting out this year with \$54,927.39 and noted they also use the carry-over to fill in any gaps in funding. Boxberger explained they are using the carry-over funds for vehicle insurance, maintenance, travel and training expenses and some funding on equipment and supplies. Boxberger said all their drug testing and lab supplies are funded through this budget.

Commissioner Esfeld moved to approve the Fiscal Year 2022 Carry-Over Reimbursement Budget in the amount of \$54,927.39. Authorize the Chair to sign the Grant forms as needed.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

## **D. ROAD AND BRIDGE: Buyback Options of Fleet Track Loaders:**

-Road and Bridge purchased two T76 T4 Bobcat Track Loader from Bobcat of Salina. Both have been updated each year since purchase in 2014 and in 2017, respectively. The cost to utilize the roll over is \$4,550.00. If approved, the current units will be replaced with a 2022 model T76 T4.

Darren Williams, County Works Director, requested the Commission exercise the buy-back option to upgrade to the 2022 T76 replacement model compact track loader with a full warranty.

Commissioner Daily asked what a new track loader would cost if we did not have this buyback program. Williams said back in 2014 they paid \$55,000 and said the buyback cost difference is \$4,550 for each piece of equipment. Commissioner Krier said this is non-def equipment, which is a good thing.

Commissioner Schartz moved to exercise the buyback option offered by Bobcat of Salina for the two 2021 T76 T4 Bobcat Compact Track Loaders. The total municipal rollover price, \$9,100.00, is to be paid

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from the Road and Bridge Fund, Equipment, Operate and Construction Line, 002-92-6190. In return, the County will receive two 2022 model T76 T4 Compact Track loaders with full warranty.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

## **E. ROAD AND BRIDGE: Repair of the 1999 Peterbilt Tandem Dump Truck:**

-A fuel injector pump went out on the 1999 Peterbilt Tandem Dump truck (Truck #31). Foley Equipment provided a quote for labor and equipment at an estimated \$4,906.35. The Commission will be asked to consider approval of the equipment repair.

Darren Williams, County Works Director, said the fuel injector pump went out on the 1999 Peterbilt. They went to two local diesel mechanics who were unable to determine the problem. Williams said they do not sell that particular pump anymore, so you now must buy a kit and the pump gets rebuilt. Williams said the rebuild will probably exceed \$5,000.

Commissioner Krier moved to approve the repair of the 1999 Peterbilt Tandem Dump Truck by Foley Equipment (*going to exclude the not to exceed cost of \$5,500.00*). Cost to be paid from the Road and Bridge Fund, Maintenance of Machinery and Equipment, 002-92-5460.

Commissioner Krier said the reason I left that \$5,500 out is sometimes we get into something, we find there's another problem with it.

Darren Williams said it could be the injectors themselves, you do not really know until they get in there.

Commissioner Krier said it must be fixed.

Commissioner Daily requested they be updated on the cost.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

## **F. SOLID WASTE: Purchase of a Fire Truck:**

-The Barton County Landfill has experienced an increased number of fires over the past several years. Many of these fires could be extinguished by landfill personnel with the proper equipment on site. The City of Claflin owns a surplus fire truck that is available for purchase for an agreed upon amount of \$6,500.00.

Phil Hathcock, Solid Waste Director, said as you know, the landfill has had an increased number of fires the past few years possibly caused by the disposal of lithium batteries. Hathcock said they have been looking for a surplus fire truck for the landfill staff to extinguish fires before they get too big. They looked on PurpleWave and other sites but were unsuccessful. Hathcock said Doug Hubbard, Claflin City Council, mentioned the City of Claflin had a used 1969 Chevrolet that holds 750 gallons and is fully functional. Hathcock noted the truck has a carburetor and a distributor, so they would be able to work on it. Doug Hubbard said it has a one-inch hose.

Commissioner Krier moved to approve the purchase of the 1969 C-50 Chevrolet Fire Truck from the City of Claflin. The cost of the purchase, \$6,500.00, and is to be paid from the Solid Waste Fund, Equipment – Operate and Construction, 140-68-6190.

Commissioner Hutchinson seconded the motion.

Commissioner Hutchinson asked for explanation of lithium batteries. Hathcock said they are the rechargeable batteries that you place in tools and equipment. They have a collection, but sometimes people throw them in their trash. The employees look for them, but they are hard to see.

All voted aye. Motion passed.

Commissioner Schartz said she was unaware of the executive session and had to leave. Commissioner Schartz said she respectfully asks that no decision be made when they come out of the executive session.

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## **G. COVID PUBLIC HEALTH RESPONSE: 911 Four-Person Console:**

-On August 12, 2021, Barton County invited proposals for a fully integrated IP-based, four (4) position dispatch console (Motorola MCC 7500E or an equal product) with the full network interface in the Communications/911 Center, located at 1300 Stone, Great Bend, Kansas. Sealed bids were accepted until August 24, 2021, at 1:00 pm.

Sue Cooper, Grant Coordinator, said the new console will improve public safety, enhance services and government services. It will help provide more information on responding to the pandemic. Cooper said Dena Popp, 911 Director, obtained a quote for the new four-person console radio system. The reasoning for the upgrade of the console to be more efficient to our first responders and explained the system is wireline based. If we experience workforce shortages, Rice County can dispatch if they have log-in information. Workforce shortages, due to turnover or COVID related illness and quarantines may cause the need to have Rice County's assistance. Touch screen monitors are also easier to use, train on and sanitize. The system allows dispatchers to send sensitive information over a secure network. Only one bid was received in the amount of \$491,987. There is also post-warranty advance plus services in the amount of \$142,449.

Commissioner Daily asked what the deadline is to install. Dena Popp, 911 Director, said there is a 4–6-month lead time to order, build, program, ship and install. They will submit an emergency order to expedite at no additional cost. Commissioner Krier asked if they are having problems with some of their systems and asked if this will solve it. Popp said she does. Commissioner Hutchinson asked if this would help with contactless service to law enforcement and EMS in multiple counties. Popp said anyone could sign-on and keep us up and running.

Commissioner Hutchinson moved to approve the bid from Motorola Solutions for \$491,987.00 for a four (4) position MCC 7500E dispatch console site equipment and systems integration for capital investment to public services that responds to the COVID-19 public health emergency. Payment to be made from the ARPA Fund, Equipment Line, 906-00-6165-60, supported in the whole by the Coronavirus State and Local Fiscal Recovery Funds, awarded to Barton County by the United States Department of the Treasury.

Commissioner Krier seconded the motion but said he also wanted to emphasize this is ARPA money. All voted aye. Motion passed.

## **H. EXECUTIVE SESSION: Personnel matters of non-elected personnel:**

-The Commission will enter into Executive Session to discuss personnel matters of non-elected personnel. The subject matter to be discussed shall be to evaluate the performance of one or more County employees. The Commission meeting will resume in twenty minutes.

At 10:09 A.M. Commissioner Krier moved that the Commissioners enter into an Executive session until 10:30, with the Governing Body and the following individuals in attendance: County Counselor and the Commissioners, David Duft and Dena Popp along with Barry (McManaman). The justification for the Executive Session is to discuss personnel matters of non-elected personnel and the subject matter to be discussed shall be to evaluate the performance of one or more County employees.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

## **I. ACTION FROM EXECUTIVE SESSION: Personnel matters of non-elected personnel:**

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

At 10:32 A.M. Commissioner Krier moved to go come back into regular session and take no action.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

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## IV. ENDING BUSINESS:

1. Announcements
2. Appointments

## V. OTHER BUSINESS:

- Comm Daily: Commissioners are invited to the Veterans Ceremony at AirFest on September 18<sup>th</sup>. RSVP if attending.
- Comm Daily: Asked if the Tuesday schedule is working. Everyone acknowledged the first meeting is working fine.
- Comm Esfeld: Received a letter from Tyler Turner of the Jeter Law Office a couple of weeks ago complimenting the Register of Deeds Office. Says he goes to a lot of other counties to do Oil & Gas evaluations and appreciates the way they take the old books to new computerized images and how quickly they can get in and out of the office.

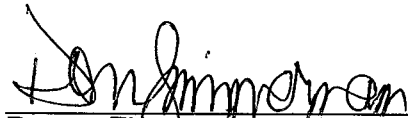
## VI. ADJOURN.

Commissioner Hutchinson moved to adjourn at 10:37 A.M.

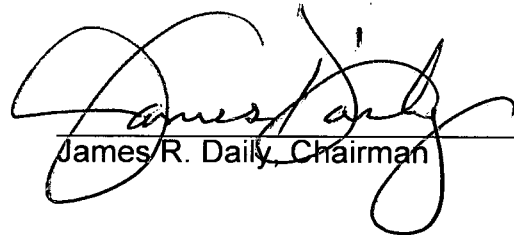
Commissioner Krier seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman  
Barton County Clerk



James R. Daily, Chairman