

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

June 8, 2015

The Board of Barton County Commissioners convened this 8th day of June 2015, at the Barton County Courthouse.

*Members present:*  
 Kenny Schremmer, Commissioner, 1st District, Chairman  
 Homer Kruckenberg, Commissioner, 2nd District  
 Don Davis, Commissioner, 3rd District  
 Alicia Straub, 4th District  
 Jennifer Schartz, Commissioner, 5th District (Chairman Pro-Tem)  
 Donna Zimmerman, County Clerk  
 Richard Boeckman, County Counselor/Administrator

**I. OPENING BUSINESS:**

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Straub moved to approve the agenda.  
 Commissioner Davis seconded the motion.  
 All voted aye. Motion passed.

The minutes of the June 1, 2015 Regular Meeting were not available.

**II. OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded**

**Taxes for 2014:**

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes for 2014. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #11				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	-283,021		-\$44,058.30	\$44,058.30
Personal Property				
Real Estate	- 25,739		-\$ 4,921.92	\$ 155.88
16/20 M Trucks	- 349		-\$ 108.00	\$ 61.08
State Assessed Utilities				
Special Assessments				
Grand Totals	-309,109		-\$49,088.22	\$44,275.26
Total Taxes	-\$49,088.22			
Total Records Selected	19			

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Commissioner Schartz moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes for 2014 as presented by the County Clerk and reviewed by the County Appraiser and directed the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

## **B. BARTON COUNTY EMPLOYEE HANDBOOK: Proposed Update – NIMS Training for County Employees:**

-Amy Miller, Emergency Risk Manager, has asked that the Commission consider a revision to the employee handbook relative to the National Incident Management System (NIMS). Under the proposed handbook policy, a matrix is included that describes required training.

Amy Miller, Emergency Risk Manager, said guidelines were established by the Department of Homeland Security and mandated by the *Post-Hurricane Katrina Emergency Management Reform Act of 2006*. Because any County employee can become a responder during an emergency incident, Miller recommended Barton County officially adopt the NIMS training matrix. Three training courses are available for employees in Grades 1 – 3 and six training courses for employees in Grades 4 – 7.

Commissioner Straub moved to approve the Barton County Employee Handbook revisions as follows:

Table of Contents

Updated for New Policies

201.4 NIMS Training for County Employees

New Policy

Revisions Section

and directed the County Administrator's Office to notify employees of the updates as described by policy and to include the revised Barton County Employee Handbook on the Employee Section of the County's website at [www.bartoncounty.org](http://www.bartoncounty.org).

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **C. SHERIFF'S OFFICE: Update – Training Facility at the Range:**

-In May, 2014, Sheriff Brian Bellendir proposed that a building be constructed at the Sheriff's Office Range for use as a class room. Sheriff Bellendir used non-budgetary accounts, generally funds generated from asset forfeiture, VIN inspections, concealed carry classes, etc., for the work. At this time, he will provide the Commission with an update on the training facility.

Sheriff Brian Bellendir said the 40' X 65' pole type building was constructed last fall. Bellendir reported the building cost \$79,000 with monies paid from non-tax dollars from VIN Inspections, Forfeiture, Concealed Carry, etc. Bellendir performed work on the construction along with help from the Road & Bridge and Landfill Departments. Inmate workers also provided labor in order to help reduce costs. The KBI and Alcohol & Beverage Control agencies have already utilized the training facility which has a 40 person capacity. Bellendir invited the Commissioners and the public to a noon luncheon and tour of the facility.

Information Only. No Action Required.

## **D. ROAD AND BRIDGE: Sand Sealing Operations:**

-The County is responsible for 796 lane miles of asphalt road. In order to preserve the roadways, the Road and Bridge Department patches areas throughout the year and sand seals a pre-determined number of miles each summer.

Dale Phillips, Road and Bridge Director, reviewed the process via a power point presentation. Phillips  
1 Barton County ranks 4 out of 105 counties for the number of blacktop miles maintained and noted

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482 tons of asphalt overlay, patch and repair work was done in 2014. Phillips said the sand seal process takes 30-40 days to complete.

Commissioner Schremmer said Phillips does a top-notch job and asked for the cost of a newly constructed road. Phillips said it costs approximately \$1,000,000 to survey, create water drainage, build road bed from scratch and asphalt a new road whereas 1½" overlay costs approximately \$80,000 to \$100,000 per mile.

Richard Boeckman asked for the cost of chip seal versus sand seal. Phillips said it costs approximately \$12,000 for sand seal.

Commissioner Schartz said cutting the large Road & Bridge budget would be an easy way to reduce budget expenditures, but maintaining our roads are one of the most important things we can do for the future.

Information Only. No Action Required.

## **E. COUNTY SERVICES: Informational Update:**

-Richard Boeckman, County Counselor / Administrator / Interim 911 Director, will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

## **IV. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **V. OTHER BUSINESS:**

There was no other business.

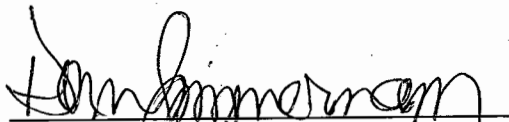
## **VI. ADJOURN:**


Commissioner Straub made a motion to adjourn at 10:05 A.M.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Kenny Schremmer, Chairman