

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

February 2, 2015

The Board of Barton County Commissioners convened this 2nd day of February 2015, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District, Chairman

Homer Kruckenberg, Commissioner, 2nd District

Don Davis, Commissioner, 3rd District

Alicia Straub, 4th District

Jennifer Schartz, Commissioner, 5th District (Chairman Pro-Tem)

Donna Zimmerman, County Clerk

Richard Boeckman, County Counselor/Administrator

I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Kruckenberg moved to approve the agenda.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

Commissioner Straub moved to approve the minutes of the January 26, 2015 Regular Meeting.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. RESOLUTION 2015-07: A Resolution Establishing and Detailing the Barton County Bloodborne Pathogens Exposure Control Plan and Rescinding Resolution 2011-06, Same, Adopted January 18, 2011:

-Barton County provides protection for employees by promoting proper blood borne pathogens and certain body fluids protection in the workplace. As such, each employee will be made aware of the universal precautions, personal protective equipment, engineering controls and housekeeping measures that the County will employ for protective measures.

Amy Miller, Emergency/Risk Manager, said all new employees will now be offered Hepatitis B vaccinations upon hire. Also addressed is where to send an employee for treatment and how to get them there. Miller said an accident report will be filed and the employee will be tracked to ensure everything gets taken care of as needed.

Commissioner Schartz moved to adopt Resolution 2015-07, Establishing and Detailing the Barton County Bloodborne Pathogens Exposure Control Plan and Rescinding Resolution 2011-06, Same, Adopted January 18, 2011.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

B. BOARD APPOINTMENTS: Health Advisory Board:

-Barton County solicited applicants for three uncompensated positions for the Health Advisory Board. The Health Advisory Board reviews and makes recommendations on policies related to public health services in Barton County. The three positions are to be filled by one nurse and two consumers. The uncompensated terms expire December 31, 2016. Marge Conell, RN, and Judge Hannelore Kitts have applied for re-appointment.

Shelly Schneider, Health Director, said Ruth Heinrichs will not be applying for reappointment. The term is January 1, 2015 – December 31, 2016.

Current Board:

APPOINTMENT	REQUIREMENT	DATE APPOINTED	TERM DATE
Judge Hannelore Kitts	Citizen	2/4/2013	12/31/2014
Marge Conell	Nurse	1/2/2013	12/31/2014
Ruth Heinrichs	Citizen	1/2/2013	12/31/2014
Dr William King	Allied Medical Field	1/21/2014	12/13/2015
Dr Mike Malone	Allied Medical Field	1/21/2014	12/13/2015
Krista Smith	Allied Medical Field	1/21/2014	12/13/2015
Teddy Williamson	Allied Medical Field	1/21/2014	12/13/2015

Commissioner Straub moved to appoint Marge Conell, RN, and Judge Hannelore Kitts to the Health Advisory Board. These positions will terminate December 31, 2016.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

PERTUSSIS UPDATE:

Shelly Schneider said as of Saturday afternoon, there are 22 investigative cases of pertussis in the County and noted there are different levels of investigation in each of these cases, so is unable to say if they are confirmed cases at this time. Schneider said the State Epidemiologist visited their department this last week and KDHE provided an algorithm to determine how to track the patient in an EpiTracks program. Lincoln and Riley schools in USD 428 have been most affected by pertussis. Nurses and clerical staff worked Saturday to get caught up from the rush of vaccines administered last Thursday and Friday. There are three criteria: 1. Duration of cough, 2. Post vomiting, 3. Coughing fits.

Commissioner Straub asked, regarding the cases or probable cases of pertussis, have the persons been vaccinated prior. Schneider said some were partially vaccinated, some were vaccinated and some had received no vaccination.

Commissioner Scharz asked how well Barton County is protected against the measles. Schneider said we are pretty well vaccinated and she hasn't seen any measles cases in central Kansas.

C. BOARD APPOINTMENTS: Solid Waste Planning Committee:

-Per KSA 65-3405, Barton County is required to form and maintain a Solid Waste Planning Committee to develop and perform an annual review of the Solid Waste Management Plan, which is then approved by the Commission. This committee is comprised of representatives of Cities, Counties and private industry served by the Barton County Landfill.

Phil Hathcock, Solid Waste Director, presented the applicant information.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Commissioner Davis moved to appoint Gregg Vannoster (City of Great Bend), Paul Zecha (City of Hoisington), Sarah Krom (Sunflower Diversified) for two (2) year terms ending February, 2017, and Herb Phillips (Private Hauler/Citizen), Larry Clair (City of Ellinwood) and Rod Wheaton (Pawnee County) to four (4) year terms ending February, 2019, to the Barton County Solid Waste Committee. All terms are uncompensated.

Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

D. BOARD APPOINTMENTS: Memorial Parks Advisory Committee:

-The Memorial Park Advisory Committee is charged with advising and assisting the Commission regarding the care and maintenance of the Barton County Owned and Operated Memorial Parks and Cemetery. With not less than five, nor more than seven members, there is one position open, terming in July, 2018. Charlotte Kluza has applied for appointment.

Richard Boeckman, County Counselor/Administrator, said there was only one applicant.

Current appointees include:

APPOINTMENT	REQUIREMENT	DATE APPOINTED	TERM DATE
-	-	-	-
Mic Lang	Resident, Unexpired	8/12/2013	7/1/2015
Stanley Jantz	Resident, 4 yr trm	9/24/2012	7/1/2015
Margaret Potter	Resident, 4 yr trm	6/4/2012	7/1/2015
John Haberman	Resident, 4 yr trm	8/12/2013	7/1/2016
Paige Lofland	Resident, 4 yr trm	10/6/2014	7/1/2018
Dan Esfeld	Resident, 4 yr trm	10/20/2014	7/1/2018

Commissioner Straub moved to appoint Charlotte Kluza to the Barton County Memorial Park Advisory Committee. Uncompensated term ends July 1, 2018.

Commissioner Davis seconded the motion.
All voted aye. Motion passed.

E. RESOLUTION 2015-08: Barton County Equipment Replacement and Capital Improvement Fund Operations and Rescinding Resolution 2005-17, A Resolution Clarifying the Operation of the Equipment Replacement Fund and Rescinding Resolution 1997-09, Same, adopted July 11, 2005; Resolution 2005-16, A Resolution Clarifying the Operation of the Capital Improvement Fund and Rescinding Resolution 1987-11, Same, adopted July 11, 2005, and Resolution 2015-06, adopted January 26, 2015:

-Last Monday, the Commission adopted a Resolution that clarified operations for the Equipment Replacement and Capital Improvement Funds. Upon recording, it was discovered that 2005 versions of Resolutions dealing with the same subject had been overlooked. The proposed Resolution rescinds last week's as well as the 2005 versions. It allows for the separate operation of the Equipment Replacement and Capital Improvement Funds. It also creates a means for combining General Fund contributions in Equipment Replacement and Capital Improvement, respectively.

Richard Boeckman, County Counselor/Administrator, said this is a clean-up motion from last week. We missed rescinding one resolution in last week's motion. There is no impact to the action taken last week otherwise.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Commissioner Davis moved to adopt Resolution 2015-08: Barton County Equipment Replacement and Capital Improvement Fund Operations and Rescind Resolution 2005-17, A Resolution Clarifying the Operation of the Equipment Replacement Fund and Rescinding Resolution 1997-09, Same, adopted July 11, 2005; Resolution 2005-16, A Resolution Clarifying the Operation of the Capital Improvement Fund and Rescinding Resolution 1987-11, Same, adopted July 11, 2005, and Resolution 2015-06, Same, adopted January 26, 2015.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

F. COUNTY SERVICES: Informational Update:

-Mr. Boeckman will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

IV. ENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

There was no other business.

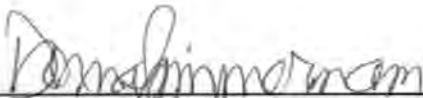
VI. ADJOURN:

Commissioner Davis made a motion to adjourn at 9:34 A.M.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Kenny Schremmer, Chairman

RESOLUTION 2015-07

A RESOLUTION ESTABLISHING AND DETAILING THE BARTON COUNTY BLOOD BORNE PATHOGENS EXPOSURE CONTROL PLAN AND RESCINDING RESOLUTION 2011-06, SAME, ADOPTED JANUARY 18, 2011

WHEREAS, in order to protect Barton County employees and comply with United States Department of Labor, Occupational Safety and Health Administration, (OSHA), standards, the following written Blood Borne Pathogens Exposure Control Plan has been established for Barton County, Kansas. Under this program, Barton County will provide protection for employees by promoting protection for blood borne pathogens and certain body fluids in the workplace; and

WHEREAS, under this program, any humanitarian gesture, such as assisting another employee, tax payer or client who has a nosebleed or is bleeding as the result of an injury would be considered to be a "Good Samaritan" act. Caution should be taken to prevent exposure to blood or other bodily fluids for personal protection; and

WHEREAS, the exposure to blood or bodily fluids is minimal in most departments and that trained fire and ambulance personnel are within fifteen (15) minutes response time from each County building; and

WHEREAS, each employee will be made aware of the universal precautions, personal protective equipment, engineering controls and housekeeping measures that the County will employ.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Barton County, Kansas, that the Blood Borne Pathogens Exposure Control Plan, found in its entirety in Attachment A, as well as the Employee Acknowledgment Form and the Consent or Decline of Vaccination Form, is hereby adopted; and

FURTHER, that said Policy shall be disseminated by the Administrator's Office to each department and that the departments will be responsible for providing a copy to each employee; and

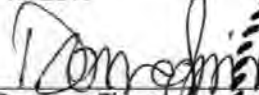
FURTHER, that the Emergency Risk Manager shall hereafter work, under the auspices of the County Counselor / Administrator, in providing daily management and update of said program details.

FURTHER, that Resolution 2011-06, Same, adopted January 18, 2011, is hereby rescinded.

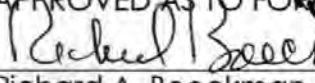
PASSED AND ADOPTED by the Board of County Commissioners of Barton County, Kansas, on this 2nd day of February, 2015.

BOARD OF COUNTY COMMISSIONERS

ATTEST:



Donna Zimmerman
County Clerk



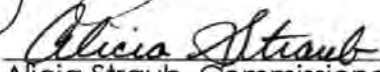
APPROVED AS TO FORM

Richard A. Boeckman,
County Counselor


Kenny Schremmer, Chair


Don Davis, Commissioner


Homer Kruckenberg, Commissioner


Jennifer Schartz, Commissioner


Alicia Straub, Commissioner

BARTON COUNTY BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

I. PURPOSE

In order to protect Barton County employees and comply with United States Department of Labor, Occupational Safety and Health Administration, (OSHA), standards, the following written Bloodborne Pathogens Exposure Control Plan has been established for Barton County, Kansas. Under this program, Barton County will provide protection for employees by promoting proper blood borne pathogens and certain body fluids protection in the workplace.

II. GENERAL PROGRAM MANAGEMENT

A. AVAILABILITY OF EXPOSURE CONTROL PLAN TO EMPLOYEES

The OSHA standard relating to bloodborne pathogens was effective March 5, 1992. As such, the following plan is made available to all employees.

Any humanitarian gesture, such as assisting another employee, tax payer or client who has a nosebleed or is bleeding as the result of an injury would be considered to be a "Good Samaritan" act. Caution should be taken to prevent exposure to blood or other bodily fluids for personal protection.

The exposure to blood or bodily fluids is minimal in most departments. However, it must be recognized that minor lacerations and abrasions can occur.

Because of the remote risk to the majority of County employees, first aid treatment for most employees is not required as trained fire and ambulance personnel are within fifteen (15) minutes response time from each County building. *Job descriptions will include the requirement to maintain first aid certifications.*

Employees are encouraged to use available first aid kits for all minor injuries. For all major injuries, contacting 911 is recommended. Those injuries not requiring emergency treatment can be treated by local medical providers.

III. METHODS OF COMPLIANCE

A. UNIVERSAL PRECAUTIONS

Bloodborne pathogens are microorganisms in the human body that can cause disease in humans. The major concern is from the risk of contracting the AIDS or the Hepatitis B virus from exposure in the workplace.

Exposure or contact with human blood or other bodily fluids is a remote possibility, however, should contact occur it is recommended that each occurrence be treated as possibly an infected substance.

Employers and employees must treat all blood and certain bodily fluids as being infectious. Therefore, each one must be aware of the risks of exposure and understand the dangers involved with possible exposures.

B. PERSONAL PROTECTIVE EQUIPMENT

Always take precautions and use proper personal protective equipment to avoid any contamination or exposure. Use the rubber gloves, safety glasses, face masks (if available), and avoid any direct contact with human blood or other potentially infectious bodily fluids.

C. ENGINEERING CONTROLS

Cleanliness is the ultimate preventative measure that includes the presence of washing facilities and soap in all locations. Employees are encouraged to use them routinely as well as requiring their use when an exposure to blood or other bodily fluids occurs.

D. HOUSEKEEPING

For the protection of employees, Barton County promotes the proper cleanup of bloodborne pathogens and certain bodily fluids in the workplace.

Because of the possibility of accidental exposure, the County policy requiring work practices that must be followed in cleaning up any blood or bodily fluids that become present is as follows:

Chemical sterilization is required for a spill of blood or other potentially infectious bodily fluids from an injury or illness in the workplace. Purchased commercial disinfectant can be used, or a recommended solution of one (1) cup of household Clorox (bleach) mixed with ten (10) cups of water (about 2 cups of bleach in 1 gallon of water, there are 16 cups in 1 gallon), soaking the spill for at least twenty (20) minutes is highly recommended. (NOTE: DO NOT PREMIX in advance due to short shelf life of the diluted bleach solution. Household bleach MUST BE DILUTED 1:10 in order to achieve a chemical reaction to kill viruses.) After the period of soaking, use a mop, rags, or paper towels to wipe up the spill. Ensure that all personnel use rubber gloves during this procedure and never use bare hands.

The Barton County Emergency Risk Manager, known herein as the Safety Officer, has overall responsibility for this program. The Safety Officer will review and update the program as necessary. However, County Department Heads shall have first responsibility to ensure that departments comply with this control plan. Department Heads may appoint a supervisor or other employee to accomplish the requirements of this program.

E. HEPATITIS B VACCINATION

All employees upon hire will be offered the Hepatitis B (HBV) vaccine at no cost to them. If the new hire can provide documentation of the complete Hepatitis B vaccination series, the offer of immunizations will not be made. All employees must complete a Consent or Decline of Vaccination Form. The completed and signed form will be kept in their personnel medical file in the County Administrator's Office. For those employees who initially decline vaccination, they may request vaccination at a later date at no cost to them.

The County will work with the employee in determining the service provider for vaccination. This may include the Health Department, employee's personal physician or a physician selected by the County.

F. POST-EXPOSURE EVALUATION AND FOLLOW-UP

Post-exposure evaluation and follow-up will be made available to all employees who have had an exposure incident, free of charge. The follow-up includes a confidential medical exam that documents the circumstances of exposure, identifies and tests the source individual, if feasible, tests of the exposed employee's blood if he/she consents, counseling for the worker and post-prophylaxis (medical or public health measures taken in order to prevent disease or health problems, rather than to treat or cure an existing condition).

The County will provide post exposure testing, treatment and education for employees at Clara Barton Hospital, Hoisington, Kansas.

Upon exposure the following procedures will be followed:

1. Institute immediate care for all Bloodborne Pathogen exposures:
 - A. If exposure was caused by a needle stick, sharp injury or blood or body fluids splashed into an open wound, go to a hand washing sink and squeeze blood out of the open wound for one minute under running water. Follow by washing with soap and water.
 - B. Mucous membrane exposures should be flushed extensively with water.
 - C. Eyes should be irrigated with clean water, saline, or sterile eye irrigation solution.
2. Report all exposures immediately to your Barton County Department Head. The department head will then call the Clara Barton Emergency Room and send the employee to the Emergency Room for Outpatient (OP) services. Lab staff will register the Barton County employee in the Lab only using the unique identifier. In addition, the Barton County Department Head will notify the County Administrator or the County Risk Manager to notify them that the incident has occurred and ensure that the source person is contacted to be tested.

A Bloodborne Exposure Packet and a Barton County Accident Report Must be completed following an Exposure.

*The Bloodborne Exposure Packet is located at Clara Barton Hospital.
The Barton County Accident Report is located in the Barton County Employee Handbook, Section 500.*

Strict Confidentiality is Required of both employee and County Staff.

G. ACKNOWLEDGEMENT FILE

Each employee will sign a form to verify that they received and understand the Bloodborne Pathogens Exposure Control Plan. Department Heads will transmit the completed Original Acknowledgment Form to the Administrator's Office for inclusion in the appropriate personnel file. Department Heads may also maintain a department file. A copy of the Acknowledgment Form will be forwarded to the Safety Officer.

New employees will be provided the plan upon hire.

BARTON COUNTY EMPLOYEE ACKNOWLEDGMENT FORM
Bloodborne Pathogens Exposure Control Plan

I, _____, have received my copy of the Bloodborne Pathogens Exposure Control Plan. I further understand and indicate so by checking as appropriate:

- _____ Any humanitarian gesture, such as assisting another employee, tax payer or client who has a nosebleed or is bleeding as the result of an injury would be considered to be a "Good Samaritan" act. Caution should be taken to prevent exposure to blood or other bodily fluids for personal protection.
- _____ The exposure to blood or bodily fluids is minimal in most departments. However, it must be recognized that minor lacerations and abrasions can occur.
- _____ Because of the remote risk to the majority of County employees, first aid treatment for most employees is not required as trained fire and ambulance personnel are within fifteen (15) minutes response time from each County building. My position as _____ DOES \ DOES NOT require first aid training.
- _____ I am aware that there is available a first aid kit for all minor injuries and that the kit is located _____. For all major injuries, contacting 911 is recommended. Those injuries not requiring emergency treatment can be treated by local medical providers.
- _____ I am aware of the universal precautions, personal protective equipment, engineering controls and housekeeping measures that the County will employ. Further, I may contact my Department Head or the Safety Officer with questions at any time.

Employee Signature

Date

Department Head Signature

Date

Original to be remitted to Administrator's Office for placement in personnel medical file.
Copy to be remitted to the Safety Officer (Emergency Risk Manager).

CONFIDENTIAL

CONSENT OR DECLINE OF VACCINATION FORM

Please fill out **either** CONSENT or DECLINE section below.

Employee Name _____
Employee Number _____
Job Title _____
Area/Location _____

CONSENT TO VACCINATE

Please indicate if you consent to receive the hepatitis B vaccination.

Yes, I consent _____

I have read the information about the vaccine. I have had an opportunity to ask questions of a qualified medical professional and understand the benefits and risks of receiving the vaccination. I understand it is possible that I may not become immune, or that I may experience side effects from the vaccine.

Employee Signature

Date Signed

Note: Your consent to vaccination will be filed in your confidential medical record and will be retained for the duration of your employment plus 30 years.

DECLINE TO VACCINATE

Please indicate if you decline the hepatitis B vaccination.

Yes, I decline _____

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with hepatitis B vaccine, at no charge to me; however, I decline hepatitis B vaccination at this time. I have had an opportunity to ask questions of a qualified medical professional and understand the benefits and risks of receiving the vaccination. I understand that by declining this vaccine I continue to be at risk of acquiring hepatitis B, a serious disease. If, in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with hepatitis B vaccine, I can receive the vaccination series at no charge to me.

If you are declining vaccination because you have previously been vaccinated, please check here.

Must provide proof of vaccination to your Department Head to accompany this form.

Employee Signature

Date Signed

Note: Your declination to vaccination will be filed in your confidential personnel record and will be retained for the duration of your employment plus 30 years.

RESOLUTION 2015-08

BARTON COUNTY EQUIPMENT REPLACEMENT AND CAPITAL IMPROVEMENT FUND OPERATIONS AND RESCINDING RESOLUTION 2005-17, A RESOLUTION CLARIFYING THE OPERATION OF THE EQUIPMENT REPLACEMENT FUND AND RESCINDING RESOLUTION 1997-09, SAME, ADOPTED JULY 11, 2005; RESOLUTION 2005-16, A RESOLUTION CLARIFYING THE OPERATION OF THE CAPITAL IMPROVEMENT FUND AND RESCINDING RESOLUTION 1987-11, SAME, ADOPTED JULY 11, 2005, AND RESOLUTION 2015-06, SAME, ADOPTED JANUARY 26, 2015.

WHEREAS, KSA 19-119 provides a County may adopt and maintain an equipment reserve fund and KSA 19-120 provides a County may adopt and maintain a capital improvement fund; and

WHEREAS, it is the intent of the Board of County Commissioners of Barton County, Kansas, to create and maintain such funds;

WHEREAS, the equipment reserve fund shall be called the Equipment Replacement Fund and the capital improvement fund shall be known as the Capital Improvement Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Barton County, Kansas, that:

- Paragraph 1. That the provisions of this Resolution shall apply to both the Equipment Replacement Fund and to the Capital Improvement Fund unless language specifically states that is related to a specific fund.
- Paragraph 2. That Resolution 2015-06, Barton County Equipment Replacement and Capital Improvement Funds, Rescinding Resolution 1997-09, A Resolution Providing for the Management of the Equipment Replacement Fund and Rescinding County Resolution 1987-13, adopted March 31, 1997 and Resolution 1987-11, A Resolution Creating a Capital Improvement Fund, adopted June 1, 1987, adopted January 26, 2015, is rescinded.
- Paragraph 3. That Resolution 2005-17, A Resolution Clarifying the Operation of the Equipment Replacement Fund and Rescinding Resolution 1997-09, Same, adopted July 11, 2005, is hereby rescinded; and
- Paragraph 4. That Resolution 2005-16, A Resolution Clarifying the Operation of the Capital Improvement Fund and Rescinding Resolution 1987-11, Same, adopted July 11, 2005, is hereby rescinded.
- Paragraph 5. That the Equipment Replacement Fund and the Capital Improvement Fund, both organized and maintained as prescribed by Kansas Statute, shall be managed, separately, as follows:
1. That it is the policy of the County Commission that the Equipment Replacement Fund shall be used as a mechanism for the planned and orderly acquisition and replacement of equipment necessary for the efficient and effective operation of the County. It is the further intent of the Commissioners to approve annually the budgeting of current revenues sufficient to a) finance the acquisition of new equipment needed in the upcoming budget year and b) finance future replacements and acquisitions by setting aside a reserve amount; and

There shall be one General Fund / Equipment Replacement line in the Equipment Replacement Fund. Balances for any General Fund "departmental" lines existing in the Equipment Replacement Fund prior to the adoption of this Resolution shall be transferred to the General Fund / Equipment Replacement Line and all other General Fund lines shall be deleted.

2. That it shall be the policy of Barton County that the Capital Improvement Fund shall be used primarily to provide a funding mechanism for any public improvements listed in an adopted multi-year capital improvement plan, including, but not limited to, the repair, restoration and rehabilitation of existing public facilities. Further, monies in said fund may also be used to pay the cost of engineering and other advance public improvement plans and studies.

There shall be one General Fund Building and Fixed Equipment line in the Capital Improvement Fund. Monies held in the existing Courthouse Building Improvement line, created prior to the adoption of this Resolution, shall be transferred to the General Fund Building and Fixed Equipment line and the Courthouse Building Improvement line deleted.

3. That each Fund shall be included in the County's annual operating budget each year. Each fund shall be reviewed annually, during the County's budget process, and revised in accordance with County funding level; and
4. That the funds currently in each fund shall be carried over in that fund and used in accordance with this Resolution;
5. The County Counselor / Administrator shall be responsible for the submittal, at the same time the proposed annual budget is submitted, both a proposed equipment acquisition and capital improvement program covering the upcoming five years. The proposed budget shall include an amount sufficient to finance proposed plans for the upcoming budget year plus an amount to be reserved as set forth in the annually revised programs.
 - a.) That the County Counselor / Administrator, working in cooperation with the County Department Heads, shall revise the plans each year; and
 - b.) That the plans shall each cover a five year period of time.
6. That monies transferred into the Funds shall be made, via Resolution, and shall be both Fund and Line specific.
7. That the money in the existing funds shall be invested in accordance with the provisions of K.S.A. 10-131, as may be amended, with interest earnings crediting to the appropriate fund;

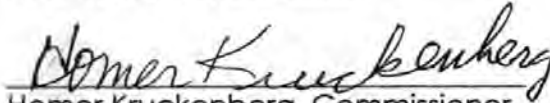
8. That the use of such Funds can only be authorized by the Board of County Commissioners of Barton County, Kansas.
- a.) In the event of an emergency, Replacement Funds may be used with written authorization by the County Counselor / Administrator, provided however, that the expenditure is taken before the Commission at the next available public meeting.

ADOPTED this 2nd day of February, 2015.

BOARD OF COUNTY COMMISSIONERS


Kenny Schremmer, Chairman

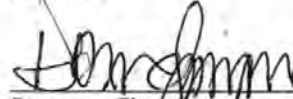

Don Davis, Commissioner


Homer Kruckenberg, Commissioner


Jennifer Scharz, Commissioner

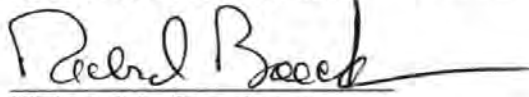

Alicia Straub, Commissioner

ATTEST:


Donna Zimmerman,
County Clerk



APPROVED AS TO FORM:


Richard A. Boeckman,
County Counselor