

BOARD OF BARTON COUNTY COMMISSIONER AGENDA MEETINGS

Mailing Address - Barton County Courthouse – 1400 Main, Suite 106, Great Bend, Kansas

Tuesdays, unless otherwise announced, in Regular Meeting – 8:00 a.m. – 5:00 p.m.

Agenda Meeting – 9:00 a.m. Until Close

The Commission meeting will be live-streamed through Microsoft Teams. Citizens may view the meeting through their own sign in or by signing in “anonymously”. Please follow this link: <https://bit.ly/3Xv16qd>. If you wish to participate in the discussion of any item, please call (620) 793-1800 for instructions.

BOARD OF BARTON COUNTY COMMISSIONERS and FIRE DISTRICT NO. 1

Budget Amendment Hearing and Agenda Meetings

December 17, 2024

9:00 a.m. Until Close

BUDGET AMENDMENT HEARING

9:00 a.m. until Close of Budget Amendment Hearing

-Matt Patzner, County Administrator, will present details. This Budget Amendment Hearing has been scheduled to receive comments relative to amending the 2024 Operating Budget for the following Barton County Funds – General Fund, Road and Bridge Fund and 911 Tax Fund. Despite the efforts of elected officials and department heads, budget estimates must be adjusted so that funds fall within budgetary laws.

The Budget Amendments will now be presented to the Barton County Commission to receive public comment.

AGENDA MEETING

Close of Budget Amendment Hearing until Close of the Agenda Meeting

I. OPENING BUSINESS:

- A. Call Meeting to Order.
- B. Recitation of the Pledge of Allegiance.
- C. Consider Approval of the Agenda.
- D. Minutes of the December 10, 2024, Regular Meeting, are not available.
- E. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- F. Please silence all phones and electronic devices. Recording the meeting is allowed and the Commission requests that anyone using special recording equipment be seated in the back row to avoid creating a distraction during the meeting.

II. APPROVAL OF APPROPRIATIONS:

-Bev Schmeidler, County Clerk, will present details. An Accounts Payable Register will be submitted to the Commission for the period of December 3, 2024, and ending December 17, 2024.

III. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.

-There is no Old Business at this time.

IV. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.

ITEM A. AMENDMENT OF THE 2024 BARTON COUNTY OPERATING BUDGET:

-Mr. Patzner will present details. The Budget Amendment Hearing for the 2024 Operating Budget for Barton County was conducted prior to this Regular Agenda Meeting. The Commission is now asked to consider amendments that will allow for the current budget to cover the operating expenses and possible transfers to reserves of unanticipated revenue for the General Fund, Road and Bridge Fund and 911 Tax Fund.

ITEM B. RESOLUTION 2024-22: Transfer of Funds, General Fund to All Stars:

-Mr. Patzner will provide details. The Commission approved a transfer of \$3,000.00 from the Finance General Account of the General Fund to All Stars with the adoption of the budget. As there is no specific statute that allows such a transfer, it can only be made via Resolution.

ITEM C. RESOLUTION 2024-23: A Resolution Authorizing the Adoption of the Bylaws and Interlocal Cooperation Agreement for the Kansas Workers Risk Cooperative for Counties (KWORCC):

-Mr. Patzner will provide details. On November 26, 2024, the Commission awarded the County's workers compensation coverage bid to KWORCC. As a result of that award, the Commission has been asked to adopt a Resolution authorizing the adoption of the Bylaws and Interlocal Cooperation Agreement for the Kansas Workers Risk Cooperative for Counties (KWORCC). Essentially, the County, through the interlocal agreement, agrees to participate in and form a county self-insurance pool for workers compensation coverage with KWORCC.

ITEM D. GOLDEN BELT HUMANE SOCIETY: Operational and Support Agreement:

-Mr. Patzner will present details. Barton County will consider an updated agreement with the Golden Belt Humane Society. Under the agreement, the County will designate the Humane Society as the Animal Control Authority.

ITEM E. INFORMATION TECHNOLOGY: Operating Improvements:

-Mr. Patzner will provide details. Office 365 Business enables all computer users to have email hosting, protection and archiving as well as a desktop version of Office. It is suggested that the Commission approve the purchase of licenses for up to 180 users.

ITEM F. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:

-Bev Schmeidler, County Clerk, will provide details. Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners. License renewals for 2025 will be presented.

ITEM G. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Bev Schmeidler, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

ITEM H. SOLID WASTE: Spill Prevention, Control, and Countermeasures (SPCC) Plan Proposals:

-Jennifer Hamby, Solid Waste Director, will present details. The Landfill is required to prepare and implement a Spill Prevention, Control, and Countermeasures (SPCC) plan per EPA regulation 40 CFR 112.3. This includes a description of oil storage and handling operations, spill prevention practices, discharge drainage controls, and the personnel, equipment, and resources at the facility that are used to prevent oil spills from reaching navigable waters or adjoining shorelines. On November 6, 2024, the County let a Request for Proposal inviting proposals to prepare a Spill Prevention, Control, and Countermeasures (SPCC) plan in compliance with EPA regulations. Bids were accepted until November 27, 2024. At this time, the Commission will be asked to award said bid.

ITEM I. SOLID WASTE: Equipment Repair - 826K Compactor Axel Clean-Out:

-Ms. Hamby will provide details. The Landfill operates a Caterpillar 826K Compactor to push and compact trash. Operators routinely clean out debris that wraps around the compactor axles as it could potentially cause catastrophic failure to the axle seals and final drives. Occasionally, debris will get tightly wrapped around the axels or in a spot that the operators are unable to remove it. This requires clean out by removing the wheels. After a recent service on the compactor, it was recommended by Foley's that the wheels be removed and axels cleaned to check for and / or prevent any machine damage.

ITEM J. COUNTY ENGINEER: Consideration of Bids for OS 156 RCB Extensions Project:

-Barry McManaman, County Engineer, will present details. Bids were opened on December 2, 2024, for this project which widens an existing Reinforced Concrete Box (RCB) Bridge, Number OS 156, located on NW 10 Avenue approximately 0.25 miles south of NW 20 Road near Great Bend, Kansas. L&M Contractors, Inc. submitted the only bid in the amount of \$87,713.00. The Commission is asked to consider approval of the bid.

ITEM K. COUNTY ENGINEER: 2025 Biennial Bridge Inspections:

-Mr. McManaman will provide details. The County Engineer requested a proposal from Kirkham Michael to perform the 2025 Biennial Bridge Inspections. Work includes routine bridge inspections following the Kansas Department of Transportation's "Scope of Services for Local Routine Bridge Inspections". Barton County is required to have all 372 bridge length structures inspected every two years. The Commission will be asked to consider approval of the Kirkham Michael agreement to do the inspections in the spring of 2025.

ITEM L. ROAD AND BRIDGE: Buyback Options of Fleet Track Loaders:

-Chris Schartz, County Works Director, will provide details. Road and Bridge purchased two Bobcat Track Loaders from Bobcat of Salina. Both have been updated regularly since purchase in 2014 and in 2017, respectively. If the buy-back is approved, the current units will be replaced with 2024 T76 T4 Bobcat Compact Track Loaders. It is noted that the two-year buy-back option purchase price is \$32,000.00.

ITEM M. MEMORIAL PARKS ADVISORY COMMITTEE: Board Appointments:

-Mr. Schartz will present details. Persons on the Memorial Parks Advisory Committee advise and assist the Commission with the care and management of the Golden Belt and Hillcrest Memorial Parks. Public announcements were made via the newspaper and social media of open positions on the Committee. There is one unexpired position terming in 2025 open on the Committee.

ITEM N. EXECUTIVE SESSION:

-Chairman Barb Esfeld will present. Any Commissioner may make a motion for the board to recess to executive session at this time as allowed by K.S.A. 75-4319. Any motion must contain the justification for the executive session, the subject matter to be discussed, any individuals in addition to the board who will attend the executive session and the time at which the regular session shall resume.

V. ENDING BUSINESS – After new items are heard by the Commission, the following items, including announcements, will be heard.

A. ANNOUNCEMENTS:

-Following the close of the Agenda Meeting, the Commission will consider the authorization of personnel changes for classified positions, sign any documentation approved during the agenda meeting or sign any other documentation required for regular County business. Similar action may take place throughout the day.

-County officials have been invited to attend the Sheriff's Christmas Luncheon. The luncheon will be held from 11:30 a.m. – 1:30 p.m., Thursday, December 19, 2024, at the Sheriff's Office, 1416 Kansas, Great Bend, Kansas.

-Barton County Office Buildings will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in observance of the Christmas Holiday. The Barton County Health Department, the Records Division of the Sheriff's Office and the Landfill will also be closed during this time. Emergency services will be in normal operation.

-Barton County Office Buildings will be closed Wednesday, January 1, 2025, in observance of the New Year's holiday. The Landfill, the Records Division of the Sheriff's Office and the Health Department will also be closed during this time. Emergency services will be in normal operation.

B. APPOINTMENTS:

-Although subject to change, the following appointments have been scheduled:

10:15 a.m. or following the close of the Agenda Meeting – The Commission will meet at the Board of Fire District No. 1.

10:30 a.m. – Financial Update – Matt Patzner, Administrator.

11:00 a.m. – Regular Business Discussion – Matt Patzner, County Administrator.

THE COUNTY EDITION, KVGB-AM – Thursdays at 11:05 a.m.

-Members of the Health Department are scheduled for December 19, 2024.

-Members of the 20th Judicial District Juvenile Services Department are scheduled for December 26, 2024.

VI. OTHER BUSINESS:

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration at this time.
- C. The Commissioners are available to the public on Tuesdays during regular business hours.
- D. One or more Commissioners may be present in the Commission Chambers conducting county business throughout the day on Tuesdays.
- E. The Commissioners may, individually, schedule personal appointments related to County business at their discretion.
- F. The next Regular Meeting will be at 9:00 a.m., Tuesday, January 7, 2024.

VII. ADJOURN.

GOVERNING BOARD OF FIRE DISTRICT NO. 1

Agenda Meeting

Following the Close of the Commission Meeting Until Close

I. OPENING BUSINESS:

- A. Call Meeting to Order.
- B. Recitation of the Pledge of Allegiance.
- C. Consider Approval of the Agenda.
- D. Consider the minutes of the August 20, 2024, Regular Meeting.
- E. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- F. Please silence all phones and electronic devices. Recording the meeting is allowed and the Commission requests that anyone using special recording equipment be seated in the back row to avoid creating a distraction during the meeting.

II. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.

-There is no Old Business at this time.

III. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.

ITEM A. REPLACEMENT OF SELF-CONTAINED BREATHING APPARATUS:

-Matt Patzner, County Administrator, will present details. Earlier this year, Fire District No. 1 put out a Request for Proposal for the replacement of self-contained breathing apparatus as used by firefighters. As a part of that process, a bid was received from Casco Industries. Casco then advised Fire District No. 1 that there was an equipment sale that would provide additional equipment and save the agency approximately \$20,000.00. As the deal was time sensitive, the Fire District the equipment was ordered. The Governing Body will be asked to approve the purchase.

IV. OTHER BUSINESS:

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. The next Regular Meeting will be at _____.

V. ADJOURN.