

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

February 29, 2016

The Board of Barton County Commissioners convened this 29th day of February 2016, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District, Chairman
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District
Donna Zimmerman, County Clerk
Richard Boeckman, County Counselor/Administrator

I. OPENING BUSINESS:

Commissioner Davis called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

The minutes of the February 22, 2016 Regular Meeting were not available.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

RESOLUTION 2016-05: Resolution Transferring and Carrying Over 2015 Unexpended Funds to the Capital Improvement and Equipment Replacement Funds:

-It is the County's practice to transfer unexpended funds from one year to the next. After accounting of all the 2015 transactions, monies are generally transferred to the Capital Improvement and Equipment Replacement Funds.

Richard Boeckman, County Counselor/Administrator, said typically the County budgets revenues low and expenditures high and noted this practice results in money being left over at year end. The County currently has no debt.

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Capital Improvement

	End 2015	Transfer In	Begin 2016
General, Buildings	\$ 1,902,492.07	\$ 140,000.00	\$ 2,042,492.07
General, Not Buildings	\$ 24,278.11		\$ 24,278.11
Noxious Weed, Buildings	\$ 69,225.76		\$ 69,225.76
Noxious Weed, Not Buildings	\$ 16,236.21		\$ 16,236.21
Health, Buildings	\$ 183,713.26		\$ 183,713.26
Health, Not Buildings	\$ 24,392.82		\$ 24,392.82
Road and Bridge, Buildings	\$ 118,768.95	\$ 250,000.00	\$ 368,768.95
Road and Bridge, Bridges	\$ 162,000.00		\$ 162,000.00
Cemetery Improvements	\$ 28,010.90	\$ 15,000.00	\$ 43,010.90
Total	\$ 2,529,118.08	\$ 405,000.00	\$ 2,934,118.08

Equipment Replacement

	End 2015	Transfer In	Begin 2016
General	\$ 1,788,553.13	\$ 210,000.00	\$ 1,998,553.13
Health	\$ 181,011.43		\$ 181,011.43
Noxious Weed	\$ 226,324.12	\$ 35,000.00	\$ 261,324.12
Road and Bridge	\$ (134,556.78)	\$ 440,000.00	\$ 305,443.22
Cemetery Improvements	\$ 5,000.00		\$ 5,000.00
Total	\$ 2,066,331.90	\$ 685,000.00	\$ 2,751,331.90

Commissioner Schartz said that budgeting practice has served the County well and attributes that to the County not being in debt. Boeckman said, yes, if you're saving money, you're not borrowing money.

Commissioner Schartz moved to adopt Resolution 2016-05, A Resolution Transferring and Carrying Over 2015 Unexpended Funds to the Capital Improvement and Equipment Replacement Funds.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

B. INVENTORY OF COUNTY PROPERTY:

-Per KSA 19-2687, each County officer and head of a department shall make an inventory of the personal property owned by the County and located in such office or department. The inventory, which shall be taken during the month of December of each year, shall be filed with the County Clerk on or before December 31 of each year. The inventory shall not include books, records, files, stationery, writing materials and blank legal papers. The information will be presented to the Commission during February of each year. Per Resolution 2005-22, the mandated duties have been assigned to the Information Technology Department.

John Debes, IT Director, thanked the County Clerk's Office, especially Chris Saenz, for help with the inventory. Debes said a couple of departments are still tweaking their inventory information, but overall, it is 90% complete.

Commissioner Schartz asked if this was an add-on to CIC or part of the package. Debes said it was a part of the package.

Commissioner Straub moved to accept the 2015 Inventory Listing as John Debes has presented.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

C. RESOLUTION 2016-06: Conditional Land Use Permit for a Described Tract of Land:

-On February 9, 2016, the Barton County Planning Commission held a public hearing to determine if a 2.5 acre tract of land located in the NE/4, Section 23, Township 17 South, Range 12 West, as submitted by the Holy Family Catholic Church of Odin, Kansas, could be permitted under conditional use

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The expansion of the existing cemetery. It was noted that the land, which is located directly south of the existing church and cemetery at 1387 NE 90 Avenue, Odin, Kansas, is currently zoned as Agricultural District. This designation allows for the church to expand the existing cemetery south onto the recently donated three acre tract as a conditional use. The Planning Commission has recommended the Conditional Land Use Permit for this purpose be approved.

Judy Goreham, Zoning Administrator, said Holy Family Catholic Church of Odin wants to expand the cemetery south onto a tract of land donated three years ago by Joe & Tina Hekele. The church proposed more than the required set-back for the closest burial plot to the existing residences that are on both the east and the south sides and plan to erect fencing that closely matches the exiting fence that surrounds the cemetery. The Planning Commission held a public hearing last Tuesday and unanimously recommended approval and noted no opposition has been received. The community needs a way to include future family members who pass on since the existing cemetery is at near capacity with only 20 spaces available for purchase.

Joe Klug, Finance Councilmember for Holy Family Catholic Church of Odin, was present as well as Planning Commission Members Toni Rice, James Welch and Mary Anne Stoskopf.

Richard Boeckman, County Counselor/Administrator, said Pam Wornkey, Register of Deeds, said there is a requirement to get this area platted. Judy Goreham said she spoke to Joe Klug about the need to get the plat created.

Commissioner Schremmer asked if this land would be church property or property of the Dodge City Diocese. Klug said it is just like the existing cemetery and owned by the diocese.

Commissioner Schremmer asked Klug how the funds regarding the cemetery are handled. Klug said by the cemetery fund which is a separate entity of the church.

Commissioner Scharztz moved to approve Resolution 2016-06, Conditional Land Use Permit for a Described Tract of Land.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

D. COUNTY ENGINEER: Agreement for Geology Investigation – Terracon:

-Barton County plans on replacing Bridge #200, located 2.7 miles east of Great Bend, with a Geosynthetic Reinforced Soil Integrated Bridge System (GRS). Simply put, a GRS bridge system takes less time and money to install as the bridge is placed directly on a substructure, creating a seamless and smooth transition between bridge and the approach. Prior to that work taking place, Kirkham-Michael has recommended that Terracon be hired to provide a geological report.

Barry McManaman, County Engineer, said Kirkham Michael is the design firm for the GRS bridge on East Barton County Road. McManaman said they solicited proposals for the geology investigation from four firms and received three proposals. Kirkham Michael recommended Barton County approve the low bid from Terracon.

Commissioner Straub moved to approve the Agreement for Geology Investigation with Terracon for Bridge #200. The \$3,900.00 cost is to be paid from the Special Bridge Fund, Professional Services Fees line, 003-92-5475-92.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

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C. COUNTY ENGINEER: Construction Inspection Agreement with the Kansas Department of Transportation, Project 5 TE 0375-01, Overlook Tower – Grading and Paving Work:

-For several years, the County has been partnered with the Kansas Department of Transportation (KDOT) and the Kansas Department of Wildlife, Parks and Tourism (KWPT) to make improvements to the K-4 Overlook near Hoisington. Under the proposed Construction Inspection agreement, Mr. McManaman and Darren Williams, Engineering Technician, would provide construction inspection services to a grading and paving project. In turn, KDOT would reimburse the County for 80 percent of the work.

Barry McManaman, County Engineer, requested approval for inspection services for grading and paving work at the overlook tower on Redwing Hill.

Commissioner Schremmer moved to approve the Construction Inspection Agreement with the Kansas Department of Transportation, Project 5 TE 0375-01, that's the Overlook Tower – that's the Grading and Paving Work.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

F. COUNTY ENGINEER: Construction Inspection Agreement with the Kansas Department of Transportation, Project 5 TE 0423-01, Overlook Tower – Tower Construction:

-As stated above, the County has been partnered with KDOT and the KWPT to make improvements to the K-4 Overlook near Hoisington. Under the proposed Construction Inspection agreement, Mr. McManaman and Mr. Williams would provide construction inspection services to the tower construction project. In turn, KDOT would reimburse the County for 80 percent of the work.

Barry McManaman, County Engineer, provided details.

Commissioner Schremmer moved to approve the Construction Inspection Agreement with the Kansas Department of Transportation, Project 5 TE 0423-01, Overlook Tower – Tower Construction.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

G. ROAD AND BRIDGE: Replacement of Two Pickups:

-The Road and Bridge Department is operating with a 1998 Chevy F1500 2WD with 186,889 miles and a 1998 Chevy F2500 Extended Cab with 150,197 miles. It is believed that both vehicles have reached the end of their useful life. As a result, the department accepted bids for replacement. The bid was to include a new 4X4, crew cab, ¾ ton cab and chassis, one with and one without a standard bed. After accepting bids, it is suggested that two 2016 Ford F250's be purchased from Marmie Ford for a total of \$58,499.00. Money is available in the Road and Bridge Budget for this purchase.

Dale Phillips, Road and Bridge Director, said they received 3 bids, with the low bid from Marmie Ford. Phillips recommended the Marmie Ford bid and asked for the motion to include disposal of the two old vehicles.

Dove Chevrolet Buick Cadillac Inc.	\$60,158.36
Marmie Ford Inc.	\$58,499.00
Marmie Motors	\$60,144.00

Commissioner Schartz asked Commissioner Schremmer when the next County auction would be. Commissioner Schremmer said May 14th or 15th and said it would be better to go with sealed bids.

Commissioner Straub said in the grand scheme of things, these vehicles didn't really have that many miles on them. Phillips said they are operated by different people on a daily basis and are idling all the time. The vehicles are serviced regularly and taken care of. The department used to be on a 5 year

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Placement plan and have gone to a 10 year plan. Phillips also noted problems with 1998 era vehicles are that the engines have not lasted as long and they prefer not to have to replace an engine and said the money spent would not be recouped when disposing of the vehicle.

Commissioner Schremmer moved to authorize the disposal of the 1998 Chevy F1500 2WD with 186,889 miles and a 1998 Chevy F2500 Extended Cab with 150,197 miles and this would be through sealed bid and moved to authorize the purchase of two 2016 Ford F250's from Marmie Ford for a total of \$58,499.00. Price to be paid from the Road and Bridge Fund, Equipment Operating and Construction line, 002-92-6190.

Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

H. ROAD AND BRIDGE: Pronghorn Bed from BS Trailer Sales:

-Should the Commission approve the purchase of the new pickup without a bed, Road and Bridge plans on having a Pronghorn Bed installed by BS Trailer Sales. The cost of the bed, with installation, is \$5,750.00.

Dale Phillips, Road and Bridge Director, said the bid included paint and installation.

Commissioner Schremmer asked the price difference when getting a pickup with a regular bed versus a flatbed and asked if the flat bed has hydraulics. Phillips said it does not have hydraulics and said there is a \$500 credit when not including the regular bed. Commissioner Schremmer said the pickup would have better resale value if the regular bed was put back on it. Phillips said it would have to be stored and noted a used bed could be purchased for the truck. Phillips also said the flatbed may not fit a new truck down the road.

Commissioner Schremmer moved to authorize the installation of a Pronghorn Bed on one of the new 2016 Ford F250's. Cost, to include installation, which is \$6,225.00, to be paid from the Road and Bridge Fund, Equipment Operating and Construction line, 002-92-6190.

Commissioner Schartz seconded the motion.
All voted aye. Motion passed.

I. ROAD AND BRIDGE: Replacement of Two Mowing Tractors:

-The Road and Bridge Department is currently operating three mowing tractors to maintain 800 miles of ditch. Of those units, two are 1998 John Deere 7610-AWD tractors with over 10,000 hours of use each. Given that, replacements were sought of a like model, with warranty and the trade-in. After reviewing bids, it is suggested that the \$191,600.00 bid for two Case IH Maxxum (2016) units be purchased from Straub International. With an \$80,000.00 trade, the price difference is \$111,600.00. Monies are available in Equipment Replacement Fund.

Dale Phillips, Road and Bridge Director, said the current tractors are 18 years old and said Straub International provided the low bid and could delivered in June. Tractors include an extended (5) five year warranty.

Commissioner Schremmer said the Maxxum mowers have short wheel bases and asked if the new mowers are manual or automatic. Phillips said he believes they are auto shift, but he would have to check to be sure.

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Commissioner Schremmer moved to approve the purchase of two (2) Case IH Maxxum (2016) mowing tractors with the trade of two (2) John Deere 7610-AWD (1998) units. Price of \$191,600.00 less trade allowance of \$80,000.00 brings the total to \$111,600.00. Purchase price to be paid from the Equipment Replacement Fund, Road and Bridge line, 072-00-6485.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

J. NOXIOUS WEED: County Agreement to Treat Noxious Weeds:

-The Kansas Secretary of Transportation has submitted an agreement to treat noxious weeds on KDOT rights-of-way. Included in the contract is a price of \$24.00 per hour for operator and \$35.00 per hour for the spray vehicles. Also detailed in how work shall be recorded and what chemicals may be used.

Dale Phillips, Road and Bridge Director, requested approval and noted the State pays for the chemicals.

Commissioner Straub moved to approve the Kansas Department of Transportation, Bureau of Construction and Maintenance, County Agreement to Treat Noxious Weeds for 2016.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

K. MEMBERSHIP: Kansas County Commissioners Association:

-The Commission has received an invoice for the 2016 dues for the Kansas County Commissioners Association. Tied closely to the Kansas Association of Counties, this organization is comprised of the Commissioners serving the 105 counties in Kansas. Education, training, partnering and seeking strategic alliances that benefit the interests of County government and its citizens are its core goals. The Commission will determine if they will retain membership in the Association.

Richard Boeckman, County Counselor/Administrator, said the commissioners have belonged to KCCA for a number of years and noted \$700 was budgeted for dues, which are up from \$607.50 in 2014 and 2015.

Commissioners Straub and Schartz both said they have attended annual meetings in the past. Commissioner Straub said participation keeps our voice relevant.

Commissioner Schremmer asked if anyone would be willing to attend the meetings and not be reimbursed for motel and mileage, because he has attended meetings numerous times and did not ask for reimbursement. Commissioner Straub said she would be willing.

Commissioner Schartz said she felt this was not the time to pull back and said they could ride together in the County vehicle.

Commissioner Straub moved to retain our membership in the Kansas County Commissioners Association. Membership dues of \$700.00 to be paid from the Commissioners account of the General Fund, Dues, Membership and Subscription line, 001-02-5455.

Commissioner Schartz seconded the motion.

Motion passed 4-1. Commissioner Kruckenberg voted nay.

L. COUNTY SERVICES: Informational Update:

-Mr. Boeckman will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

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PENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

There was no other business.

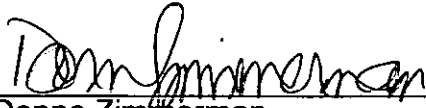
VI. ADJOURN:

Commissioner Schartz made a motion to adjourn at 10:04 A.M.

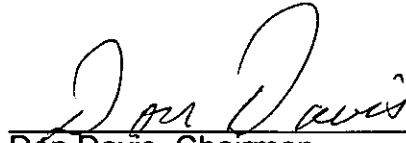
Commissioner Straub seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Don Davis, Chairman

RESOLUTION 2016-05

RESOLUTION TRANSFERRING AND CARRYING OVER 2015 UNEXPENDED FUNDS TO THE CAPITAL IMPROVEMENT AND EQUIPMENT REPLACEMENT FUNDS

WHEREAS, the Board of County Commissioners of Barton County, Kansas, in the adopted budget for 2015, approved budget transfers from various funds to the Capital Improvement and Equipment Replacement Funds.

NOW THEREFORE, BE IT RESOLVED, FIRST, that the following funds, not to be exceeded by the amounts listed, be transferred to the Capital Improvement Fund as of the close of business for 2015:

Transfer to Capital Improvement Fund			
Transfer From	Amount	Transfer To Fund/Line	
001 - General Fund	\$140,000.00	071-00-6305	General
002 - Road and Bridge	\$250,000.00	071-00- 6335	Road and Bridge
004 - Cemetery	\$ 15,000.00	071-00-6360	Cemetery
Total Transfers	\$405,000.00		

SECOND, that the following funds, not to be exceeded by the amounts listed, be transferred to the Equipment Replacement Fund as of the close of business for 2015:

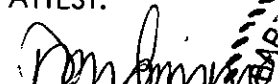
Transfer to Equipment Replacement Fund			
Transfer From	Amount	Transfer To Fund/Line	
001 - General	\$210,000.00	072-00-6380	General
002 - Road and Bridge	\$440,000.00	072-00-6485	Road and Bridge
005 - Noxious Weed	\$ 35,000.00	072-00-6480	Noxious Weed
Total Transfers	\$685,000.00		

THIRD, that those funds remaining in both the Capital Improvement and the Equipment Replacement Fund, as of the close of business for 2015, be carried over into the same fund for 2016.

Dated this 29TH day of February, 2016.

BOARD OF COUNTY COMMISSIONERS

ATTEST:

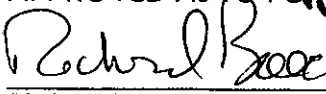

Donna Zimmerman
County Clerk




Don Davis, Chair


Homer Kruckenberg, Commissioner


Jennifer Scharz, Commissioner

APPROVED AS TO FORM

Richard A. Boeckman,
County Counselor


Kenny Schlemmer, Commissioner


Alicia Straub, Commissioner

RESOLUTION 2016-06

**RESOLUTION FOR APPROVAL OF CONDITIONAL LAND USE PERMIT
FOR A DESCRIBED TRACT OF LAND**

WHEREAS, on January 28, 2013, the Barton County Planning Commission recommended to the Board of Barton County Commissioners the adoption of the Barton County Zoning Regulations, including the Official Zoning Map of Barton County, Version II. Said recommendation resulting in the adoption of the current version of the Zoning Regulations; and

WHEREAS, on the 9th day of February, 2016, the Planning Commission approved a recommendation to the Board of County Commissioners to take action on zoning conditional land use of a certain tract of land.

WHEREAS, that the Barton County Planning Commission recommends that:

The three acre tract of land located directly south of the existing church and cemetery being situated in the NE/4, Section 23, Township 17 South, Range 12 West in the County of Barton, State of Kansas, more specifically located as follows: 1387 NE 90 Ave, Odin, Kansas.

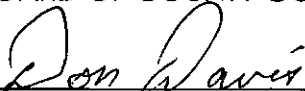
Currently zoned as Agricultural District, a Conditional Land Use Permit shall be Approved for the Holy Family Catholic Church of Odin, Kansas to expand the existing cemetery south onto the recently donated three acre tract as conditional use – said conditional use is allowed under the Barton County Zoning Regulations, Version II, Article III, District Regulations, Part 1. Agricultural District, Section 3-101 (B) Conditional Uses (3) Cemeteries.

NOW, THEREFORE, the Board of County Commissioners of Barton County, Kansas, hereby adopts the recommendation of the Barton County Planning Commission as contained herein; and

FURTHER, that the Secretary of the Planning Board is hereby directed to have said revision reflected in the official zoning records of Barton County.

ADOPTED this 29th day of February, 2016.

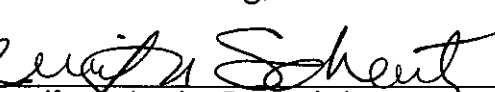
BOARD OF COUNTY COMMISSIONERS



Don Davis, Chair



Homer Kruckenberg, Commissioner



Jennifer Scharz, Commissioner

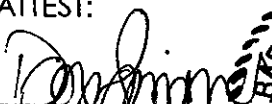


Kerry Schremmer, Commissioner

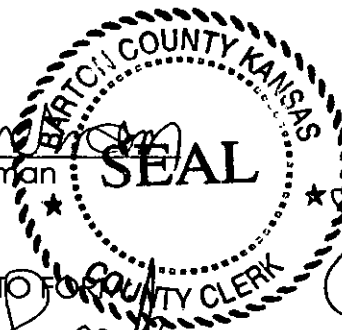


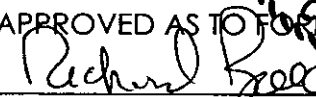
Alicia Straub, Commissioner

ATTEST:



Donna Zimmerman
County Clerk



APPROVED AS TO FORMS


Richard A. Boeckman,
County Counselor