

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
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August 8, 2016

The Board of Barton County Commissioners convened this 8th day of August 2016, at the Barton County Courthouse.

#### *Members present:*

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)  
Homer Kruckenberg, Commissioner, 2nd District  
Don Davis, Commissioner, 3rd District, Chairman  
Alicia Straub, Commissioner, 4th District  
Jennifer Schartz, Commissioner, 5th District  
Donna Zimmerman, County Clerk  
Richard Boeckman, County Counselor/Administrator

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### **CANVASS**

Monday, August 8, 2016  
8:30 a.m. Until Close

The County Commission met as the Board of County Canvassers on Monday, August 8, 2016, at 8:30 am in the Office of the County Clerk. At that time, they canvassed ballots from the August 2, 2016, Primary Election.

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### **BUDGET HEARING**

9:00 a.m. or following the Close of the Canvass

**BUDGET HEARING** – This Budget Hearing has been scheduled for the purpose of reviewing the proposed 2017 Operating Budget for Barton County.

At 9:14 A.M. Commissioner Schremmer moved to open the budget hearing.  
Commissioner Schartz seconded the motion.  
All voted aye.

#### **A. BUDGET HEARING: 2017 Operating Budget:**

-Elected officials, Department Heads and supported agencies were asked to submit preliminary budget requests for the 2017 Operating Year. After reviewing the requests, the Commission then overviewed the proposed budget and made revisions. The proposed 2017 Operating Budget is now presented to the Barton County Commission to receive public comment.

Richard Boeckman, County Counselor/Administrator, said the county has experienced revenue loss in each of the past 3 years due to declines in oil and gas valuations.

In 2015, the county experienced a total revenue loss of \$410,000. There were requests by the Sheriff to increase pay for sheriff's deputies and detention officers to make law enforcement pay competitive. The Commissioners provided a special raise for law enforcement, and provided a 75 cent pay raise for all other employees. The pay raises occurred because department heads all noted they had problems hiring and retaining qualified employees because Barton County pay often was not competitive with other local employers. The Commissioners increased the mill levy 1.732 mills.

The revenue loss for the 2016 budget was \$1,005,303. In order to fund the 2016 budget at 2015 levels, with minor expenditure increases, the Commissioners had to raise the mill levy 6 mills. That mill increase

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kept most expenditures at 2015 levels. There was no pay increase despite the fact department heads continued to express concerns.

Boeckman said the 2017 budget also had revenue loss estimated at approximately \$12,000. The challenges in the 2017 budget remain similar to the 2015 and 2016 budgets. There is a revenue loss, but the expenditure demands remain similar to previous years. The Commissioners decided early in the budget process that a mill levy increase was not an option. The County Attorney and the Sheriff requested new employees, and the County Attorney requested raises for the attorneys to make their pay more competitive with salaries paid to County Attorney and Assistant County Attorneys in other counties. There have been other requests to increase expenditures.

There are increases in expenditures in the General Fund with slight increases in Road and Bridge, Noxious Weed, and Solid Waste. Most increases are attributable to a 50 cent pay raise for all employees costing \$194,585. Other than wage increases, departments are essentially the same as in 2016. Employee benefits increases due to increased health insurance costs. The 43.416 mill levy remains identical to the mill levy in the 2016 budget and produces \$10,552,793.00 in property tax.

The biggest change in general fund expenditures in 2017 is in the County Attorney's office as follows:

New assistant county attorney	\$ 55,016
New support staff for assistant attorney	\$ 31,200
Pay increases for county attorney & assistants	\$ 34,753
One-time costs for new staff	\$ 10,850
Plus 50 cent pay increase for other staff members	

The sheriff adds a new detective costing \$36,815.

There are a variety of other personnel changes, as follows:

- Administration loses the Finance/HR officer
- County Clerk gains Finance Officer
- County Treasurer loses Financial Analyst
- County Treasurer gains a bookkeeper
- 2nd floor Floater moves from Clerk to Appraiser
- IT loses an employee
- 2 employees receive raises due to new FLSA overtime rules
- Increase in sick leave buy back costs
- Health insurance increases
- KPERS decreases

The net effect of these changes is a decrease in overall expenditures of \$48,145.

There are also changes to Finance General as follows:

- Small increase for the Humane Society, Fair Association, and Early Childhood Education
- Increase in Miscellaneous Contractual of \$87,945 for HR or other personnel changes. If there are no changes during 2017 that money can be used for cash carry forward into 2018.

A \$130,000 transfer back from reserves is required in order to maintain the same mill levy since there are no other revenues to replace the revenues that were lost, and include small expenditures increases. It is also unlikely there will be any year-end transfer to reserves at the end of 2016 or 2017.

Becky Wornkey asked if the HR position was hidden in the miscellaneous contractual. Boeckman responded that nothing was hidden, the money was there if needed for an HR position.

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Mary Hoisington asked if this was a slush fund. Boeckman said it is for cash going forward for the following year.

Commissioner Straub said the money had been earmarked for an HR position, however, the County has other options to explore. Straub said she does not feel the HR position is a need, but more of a want.

Commissioner Davis said the money was there if it would be needed or to be carried forward.

At 9:37 A.M. Commissioner Straub moved to adjourn the budget hearing.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

## **I. OPENING BUSINESS:**

Commissioner Davis called the meeting to order at 9:37 A.M.

Commissioner Straub moved to approve the agenda.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the August 1, 2016 Regular Meeting.  
Commissioner Straub seconded the motion.  
All voted aye. Motion passed.

## **II. APPROVAL OF APPROPRIATIONS:**

An Accounts Payable Register will be submitted to the Commission for the period of July 25, 2016, and ending August 8, 2016.

Commissioner Schremmer moved to approve the appropriations for the period of July 25, 2016, to August 8, 2016 and authorize the Chairman to sign on behalf of the Commissioners.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## **III. OLD BUSINESS:**

There was no old business.

## **IV. NEW BUSINESS:**

### **A. ADOPTION OF THE 2017 BARTON COUNTY OPERATING BUDGET:**

-At the Budget Hearing for the Proposed 2017 Operating Budget for Barton County, conducted prior to this Regular Agenda Meeting, public comments were received. The Commission is now asked to consider adoption of the budget.

Commissioner Schartz moved to approve the 2017 Barton County Operating Budget.  
Commissioner Schremmer seconded the motion.  
Commissioner Davis, Commissioner Schartz, Commissioner Schremmer and Commissioner Kruckenberg voted aye.  
Commissioner Straub voted nay.  
Motion passed 4 - 1.

### **P. ADOPTION OF THE 2017 AUTHORIZED POSITIONS LISTING:**

Assure that offices are operating with appropriate personnel, the 2017 Authorized Positions listing is presented for adoption. The listing includes all County positions, including Central Kansas Community

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Corrections and 20th Judicial District Juvenile Services, since both fall under the umbrella of County operations.

Richard Boeckman, County Counselor/Administrator, detailed the listing.

Commissioner Schremmer moved to approve the 2017 Authorized Positions Listing.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## **C. CAPITAL IMPROVEMENT PLAN:**

-Through the budgeting process, Barton County plans for cash transfers, as savings, to the Capital Improvement Plan. This plan, as revised each year, allows for the projected maintenance and remodeling of County buildings and major modifications to roads and bridges.

Richard Boeckman, County Counselor/Administrator, reviewed the 5 year plan.

Commissioner Schremmer moved to adopt the 2017 Capital Improvement Plan.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## **D. EQUIPMENT REPLACEMENT PLAN:**

-Through the budgeting process, Barton County plans for cash transfers, as savings, to the Equipment Replacement Plan. The plan is developed and revised each year for the purpose of ensuring that equipment costs is kept at a manageable level.

Richard Boeckman, County Counselor/Administrator, reviewed the 5 year plan.

Commissioner Schartz moved to adopt the 2017 Equipment Replacement Plan.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

## **E. SOUTHWEST DEVELOPMENTAL SERVICES, INC: Agreement for Services:**

-Southwest Developmental Services, Inc. (SDSI) is the Community Developmental Disability Organization (CDDO) for the County. Under the 2017 service agreement, SDSI will provide all services required by Kansas statutes for a CDDO for a total of \$70,000.00.

Richard Boeckman, County Counselor/Administrator, said the agreement for services was the same as in past years.

Mark Hinde, Southwest Developmental Services, Inc., said our contract goes back approximately 13 years. Hinde said there are two staff members in Great Bend. SDSI determines eligibility, annual functional assessment, transfers from one provider to another, from one CDDO area to another, etc.

Commissioner Straub asked if SDSI determines eligibility for Sunflower Early Childhood Education program. Hinde responded no.

Jim Johnson, Sunflower Diversified Services, said SDSI really is an advocate at the State level in Topeka.

Commissioner Schremmer moved to approve the SDSI Agreement for Services for 2017 at the price of \$70,000.00.

Commissioner Straub seconded the motion.  
All voted aye. Motion passed.

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## **F. RESOLUTION 2016-14: Zoning Amendment Application for a Described Tract of Land:**

-On July 21, 2016, the Barton County Planning Commission held a public hearing to consider an application submitted by Zachary & Melissa Prosser, dba Zack's Pipe Testing, Inc. for an Amendment to change the zoning classification from Agricultural District to Light Manufacturing Service Commercial District on a portion of land that they own which is located in the SE/4, Section 33, Township 16 South, Range 12 West, and commonly known as: 670 NE 170 Rd, Claflin, KS 67525. This designation allows for them to use approximately 1.02 +/- acres of their property to re-locate their "Oilfield Support" business currently known as Zack's Pipe Testing, Inc. currently located at 1392 Kinzel Street, Odin, KS 67525 to the property listed above where they also plan to build a new home. The Planning Commission has recommended the Zoning Amendment Application be approved.

Judy Goreham, Zoning Administrator, said both the Planning Commission and the Prosser family approved her recommendation to increase the size of the area to be rezoned and noted no opposition has been received for the proposed zoning amendment. Goreham said the Prosser property in Odin where they live and operate Zack's Pipe Testing has always been well kept and has no doubt that the property NW of Odin will be too. Goreham explained the surveyed parcel of 7.0427 acres reflects where the floodplain boundaries are in relationship to the proposed structures and noted no new structures will be built in the floodplain.

Commissioner Straub moved to approve Resolution 2016-14, the Zoning Amendment Application for a Described Tract of Land as presented by Judy Goreham.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

## **SOLID WASTE: Scale House Repairs – Change Order:**

-On July 18, 2016, the Commission approved hiring Bryant Construction to replace the roof and siding and to install guttering and insulation on the Landfill's Scale House. It has been suggested that replacing the three exterior walk through doors would be most cost effective while the siding is removed from the building. Phil Hathcock, Solid Waste Director, received a \$4,980.00 bid from Bryant Construction for the installation of three new steel 3" doors.

Phil Hathcock, Solid Waste Director, said improvements were approved three weeks ago and since then they discovered it would also be a good time to replace all three exterior doors. The bid includes doors, frames and lock sets.

Commissioner Straub moved to approve the addition of the installation of the three new steel 3" doors to the Scale House Repairs Project. The cost, to be \$4,980.00, which is to be paid from the Solid Waste Fund, Building and Fixed Equipment Line, 140-68-6325.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

## **H. FACILITIES MANAGEMENT: Replace the Chiller Control Panel:**

-The control panel on the Courthouse chiller has failed. Given that air conditioning is essential, the repair was authorized as an "emergency". At this time, the Commission will be asked to ratify the expenditure. It is suggested that the \$3,754.00 expenditure to Knipp Services be paid from Capital Improvement.

Richard Boeckman, County Counselor/Administrator, said Donna Zimmerman reported that the courthouse was very hot when staff was here doing election work the past Saturday. Facilities Management also had to come in several times that same week for maintenance.

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Commissioner Schartz moved to ratify the \$3,754.00 expenditure to Knipp Services for the replacement of the Courthouse Chiller Control Panel. Cost to be assessed to the Capital Improvement Fund, Building and Fixed Equipment Line, 071-00-6305.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

## V. ENDING BUSINESS:

1. Announcements
2. Appointments

## VI. OTHER BUSINESS:

- Dale Phillips: Commended the Commissioners for decisions on the budget.


## VII. ADJOURN:

Commissioner Schremmer made a motion to adjourn at 10:11 A.M.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Don Davis, Chairman

**RESOLUTION 2016-14**

**APPLICATION FOR ZONING AMENDMENT FOR A DESCRIBED TRACT OF LAND**

**WHEREAS**, on January 28, 2013, the Barton County Planning Commission recommended to the Board of Barton County Commissioners the adoption of the Barton County Zoning Regulations, including the Official Zoning Map of Barton County, Version II. Said recommendation resulting in the adoption of the current version of the Zoning Regulations; and

**WHEREAS**, on the 21<sup>st</sup> day of July, 2016, the Planning Commission approved a recommendation to the Board of County Commissioners to approve a zoning change request on a certain tract of land.

**WHEREAS**, that the Barton County Planning Commission recommends that:

*The tract of land owned by Zachary & Melissa Prosser, dba Zack's Pipe Testing, Inc. located NW of Odin being a part of 670 NE 170 Rd, Claflin, KS 67525 and situated in SE/4 of Section 33, Township 16 South, Range 12 West, Barton County, Kansas, further described as commencing approximately 1625' west & 229' north of the southeast corner of Section 33, Township 16 South, Range 12 West of the Prime Meridian, thence north 200' +/-, east 158' +/-, northwesterly 203' +/-, west 200' +/-, south 204' +/-, east 41' +/-, south 185' +/-, southeasterly 23' +/- to the point of beginning, approximately 1.05 acres. This area makes up the extreme NE corner of the parcel referenced above.*

*Which is currently zoned as Agricultural District shall be designated as Light Manufacturing – Service Commercial District.*

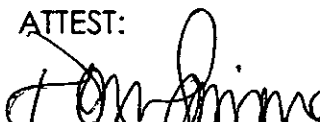
**NOW, THEREFORE**, the Board of County Commissioners of Barton County, Kansas, hereby adopts the recommendation of the Barton County Planning Commission as contained herein; and

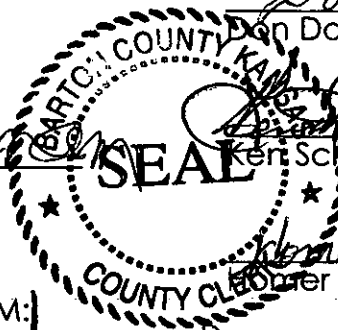
**FURTHER**, that the Secretary of the Planning Board is hereby directed to have said revision reflected in the official zoning records of Barton County.

**ADOPTED** this 8<sup>th</sup> day of August, 2016.

BOARD OF COUNTY COMMISSIONERS

ATTEST:

  
Donna Zimmerman  
County Clerk




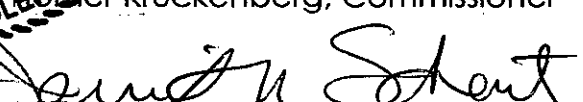
  
Don Davis, Chair

  
Ken Schremmer, Commissioner

  
Homer Kruckenberg, Commissioner

APPROVED AS TO FORM:

  
Richard A. Boeckman,  
County Counselor

  
Jennifer Schartz, Commissioner

  
Alicia Straub, Commissioner